

# Findlay Digital Academy

## Regular Board Meeting Minutes

Thursday, April 3, 2025

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:00 PM.

Board members present were as follows: President Ms. Bash, Dr. Wannemacher, Mr. Galbraith, Ms. LaRocco (Arrived at 12:03 PM), Mr. Miller, Mr. Thomas. Also, Mrs. Rooker (FDA Executive Director), Stephen Earnest (Treasurer), David Alvarado (FDA Assistant Executive Director), Michael Brand (Secretary/FDA Principal)

Absent Board members were as follows: All Present

Visitors: There were no visitors to the meeting.

### 2025-04-001 Approval of Minutes

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the minutes of the February Board Meeting on Thursday, February 6, 2025.

Roll call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Mrs. LaRocco, Absent, Dr. Wannemacher, Aye; Ms. Bash, Aye.

Motion passed.

### **Public Participation:**

There was no public participation during this meeting.

### **Correspondence:**

Board Members – Nothing shared.

Superintendent, Rosemary Rooker

- Mrs. Rooker shared that Mary Burget submitted her resignation for the next school year.
- She also shared that FDA once again had a "clean" audit and received the State Audit Award. Rosemary thanked Steve Earnest for his work.
- Rosemary also shared the FDA received a Community Foundation Grant for \$2,000.00 to cover costs of caps/gowns for the upcoming graduation ceremony at the Marathon Performing Arts Center.

Treasurer, Stephen Earnest – Nothing was shared at this time.

**H. Employment of Family and Student Engagement Coach**

The Superintendent recommends the engagement of Rob Fox as Family and Student Engagement Coach for up to 29 hours per week for approximately 42 weeks, effective August 12, 2025 through June 11, 2026 as a purchased service through the Hancock County ESC as presented in Exhibit H.

**I. Employment of Administrative Assistant**

The Superintendent recommends the engagement of Sharon Snyder for clerical assistance for up to 20 hours per week for approximately 42 weeks during the 2025-2026 school year as presented in Exhibit I.

**J. Contract for Technical Support Services Technician with NWO Area Computer and Services Cooperative**

The Superintendent recommends the approval of the contract for technical support services technician, Daniel Graham, with NOACSC from July 1, 2025 through June 30, 2026 as presented in Exhibit J.

**K. Employment of Instructional Coaches**

The Superintendent recommends the approval of employment of Brenda Boster, Virginia Beaston, Linda Darnall, Dorothy LaFontaine, Ellen Laube, Steve McAdoo, Fred Nanamaker, Deb Rollins, Ann Spuller, David Vaas, Gary Wilson as Instructional Coaches at a rate of pay of \$24.03 per hour, from August 13, 2025 to June 12, 2026 where all salary and benefits will be purchased through the Hancock County ESC, contingent upon the approval of the Hancock County Education Service Center as presented in Exhibit K.

**L. Employment of Attendance Coach**

The Superintendent recommends the approval of employment of Cindy Frantz as Attendance Coach from August 11, 2025 to June 4, 2026 where all salary and benefits will be purchased through the Hancock County ESC, contingent upon the approval of the Hancock County Education Service Center as presented in Exhibit L.

**M. 2025-2026 Staffing Agreement with Jefferson County Educational Service Center**

The Superintendent recommends the approval of the Staffing Agreement with Jefferson County Educational Service Center as presented in Exhibit M regarding the engagement of:

- Maribeth G. Geaman as an English/Intervention Teacher for a total of 157 days effective August 4, 2025 through June 3, 2026
- Mary Rood as Work Based Learning Coordinator for a total of 157 days effective August 4, 2025 through June 3, 2026
- Erin Gonder as Intervention Specialist for a total of 152 days effective August 6, 2025 through May 28, 2026
- Ellen Keck as Intervention Specialist for a total of 152 days effective August 6, 2025 through May 28, 2026
- Linda Dangelo as Intervention Specialist for a total of 152 days effective August 6 through May 28, 2026

**N. Adopt Policy 9.48 Parents' Bill of Rights**

The Superintendent recommends the approval and adoption of Policy 9.48 Parents' Bill of Rights as presented in Exhibit N.

**O. Adopt Policy 1.15A Board of Directors Virtual Meetings**

The Superintendent recommends the approval and adoption of Policy 1.15A Board of Directors Virtual Meetings as presented in Exhibit O.

**P. Revise Officers of the Board of Directors Policy 1.09**

- Applications for 2025/2026 – *We are currently accepting “Re-Enrollment” applications through April. Beginning May 1, we begin accepting new student applications to FDA for the 25/26 school year.*
- Graduation May 24, 2025 @ 1:30 pm. Marathon Center for the Performing Arts – *Board members were asked to be sure this date is on their calendars and please arrive by 1:00 p.m.*
- SORSA Application Update – *Application has been submitted and we are waiting for proposal..*
- E-Rate Application Update – *Application has been submitted. We are waiting for approval letter.*
- Rotary Grant – *We received a Community Foundation Forward Fund Grant for \$2,000.00 dollars to support FDA student graduation costs for Caps/Gowns*
- Advocacy: Testimony Provided to House Education Committee and House Finance Committee – *Rosemary attended two sessions in Columbus and testified for e-schools to receive DPIA funds. We are waiting to see if the funding remains in the school funding budget bill.*
- 22+ Update for 25/26 – *Rosemary shared that there are proposed changes in the budget bill to for this program for 25/26. Once the budget bill is approved we will have specifics and we will adjust the program as needed.*
- Staffing Needs for 25/26 – *Rosemary and David have been meeting with leadership team and shared the need for additional help in a few areas for the coming year: Curriculum/Testing Area, Social/Emotional Counseling, Testing Coordination, and Curriculum Improvement. Recommendations will be made at the next meeting.*
- Additional Purchase Service Agreements for 25/26–*Discussion of a POSSIBLE special board meeting. If need, May 19, 2025 was “penciled in”*
- Millstream Career Technology Update Discussion - *Rosemary and David updated the board on meetings that have been held with Millstream Administration and FCS. We we disappointed in the in the current number of FDA students who have been accepted into Millstream for next year. We will continue to have conversations with Millstream and keep the FDA board updated.*
- CCIP Update – *We currently have 1 Student at BGSU and 1 Student at the U of F.*

#### **2025-04-005 Executive Session**

It was moved by Dr. Wannemacher and seconded by Mr. Miller to go into Executive Session to discuss employment at 1:17 PM.

Roll call: Dr. Wannemacher, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Mr. Galbraith, Aye; Ms. Bash, Aye.

Motion Passed.

#### **2025-04-006 Returning from Executive Session**

It was moved by Mr. Miller and seconded by Mr. Galbraith to return from Executive Session at 2:12 PM.

Roll Call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannemacher, Aye; Ms. Bash, Aye.

No action was taken upon the Board’s return.

**Executive Director Comments** – None at this time.

**Board Comments:** None were made at this time.

#### **2025-04-007 Adjournment**