

Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, October 3, 2024

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:02 PM.

Board members present were as follows: President Ms. Bash, Mr. Galbraith, Ms. LaRocco, Mr. Miller, Mr. Thomas. Also, Mr. Stephen Earnest (Treasurer), Mrs. Rosemary Rooker (FDA Executive Director), Mr. David Alvarado (Assistant Superintendent), and Michael Brand (Secretary/FDA Principal) were present.

Absent Board members were as follows: Dr. Eddie Wannemacher

Visitors: Mr. Dave Jones (Mid-Ohio Sponsor Representative)

2024-10-001 Approval of Minutes

It was moved by Mr. Galbraith and seconded by Mr. Miller to approve the minutes of the board meeting on August 1, 2024.

Roll call: Mr. Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye, Mrs. LaRocco, NA; Dr. Wannemacher (Absent); Ms. Bash, Aye.

Motion passed.

Public Participation:

There was no public participation during this meeting.

Correspondence:

Board Members – The Board asked the superintendent to convey with the FDA staff their sincere appreciation for all the staff's hard work.

Superintendent, Rosemary Rooker - The superintendent shared that we received approval for the Drop-out Prevention report card designation, pending final review.

Treasurer, Stephen Earnest – no correspondence

2024-10-002 Consent Items (A-Y)

- A. Ohio Community School Annual Budget
The Treasurer recommends that the Ohio Community School Annual Budget be accepted as presented in Exhibit A.
- B. Ohio Community School Five Year Forecast
The Treasurer recommends that Ohio Community School Five Year Forecast be accepted as presented in Exhibit B.
- C. Monthly Financial Report for July, 2024
The Treasurer recommends that the July Monthly Financial Report be approved as presented in Exhibit C.
- D. Monthly Financial Report for August 2024
The Treasurer recommends that the August Monthly Financial Report be approved as presented in Exhibit D.
- E. Acceptance of the 2023-2024 Findlay Digital Academy Report Card
The Superintendent recommends the acceptance of the 23/24 Findlay Digital Academy Report Card received from the Ohio Department of Education as presented in Exhibit E.
- F. 2023-2024 Annual Report/Comprehensive Report
The Superintendent recommends the 2023-2024 Annual Report be accepted as presented in Exhibit F
- G. Memorandum of Understanding with CHOPIN Hall
The Superintendent recommends that the Memorandum of Understanding with CHOPIN Hall for collaboration on initiatives be approved as presented in Exhibit G.
- H. Memorandum of Understanding with We Serve Coffee
The Superintendent recommends that the Memorandum of Understanding with We Serve Coffee for collaboration on initiatives be approved as presented in Exhibit H.
- I. Memorandum of Understanding Hancock County ADAMHS
The Superintendent recommends that the Memorandum of Understanding with Hancock County ADAMHS for collaboration on initiatives be approved as presented in Exhibit I.
- J. Memorandum of Understanding with Hancock County Ohio State University Extension Office
The Superintendent recommends that the Memorandum of Understanding with Hancock County Ohio State University Extension Office for collaboration on initiatives be approved as presented in Exhibit J.

K. Memorandum of Understanding with Habitat for Humanity

The Superintendent recommends that the Memorandum of Understanding with Habitat for Humanity on initiatives listed be approved as presented in Exhibit K.

L. Acceptance of Hancock Wood Community Trust Grant

The Superintendent recommends the acceptance of a grant awarded to Findlay Digital Academy of \$2,915.00 from the Hancock Wood Community Trust to be used to purchase hardware for the Findlay Digital Academy lab as presented in Exhibit. L.

M. Adoption of Policy 6.65 Religious Expression Days

The Superintendent recommends the adoption of policy 6.65 Religious Expression Days as presented in Exhibit M.

N. Adoption of Policy 9.47 Specific Beliefs, Affiliations, Ideals, or Principles Concerning Political Movements, or Ideology

The Superintendent recommends the adoption of policy 9.47 Specific Beliefs, Affiliations, Ideals, or Principles Concerning Political Movements, or Ideolty as presented in Exhibit N.

O. Revision of Policy 1.13 Incapacity of Fiscal Officer

The Superintendent recommends the adoption of the revisions made in policy 1.13 Incapacity of Fiscal Officer as presented in Exhibit O.

P. Revision of Policy 1.15 Board of Directors Meetings

The Superintendent recommends the adoption of the revisions made in policy 1.15 Board of Directors Meetings as presented in Exhibit P.

Q. Revision of Policy 1.20 Social Media

The Superintendent recommends the adoption of the revisions made in policy 1.20 Social Media as presented in Exhibit Q.

R. Revision of Policy 4.00 Professional Staff Positions, Recruiting, and Employment

The Superintendent recommends the adoption of the revisions made in policy 4.00 Professional Staff Position, Recruiting, and Employment as presented in Exhibit R.

S. Revision of Policy 6.02 Residence Verification and Review

The Superintendent recommends the adoption of the revisions made in policy 6.02 Residence Verification and Review as presented in Exhibit S.

T. Revision of Policy 6.08 Student Absences and Excuses

The Superintendent recommends the adoption of the revisions made in policy 6.08 Student Absences and Excuses as presented in Exhibit T.

- U. Revision of Policy 6.09 Habitual Truancy Intervention Strategies
The Superintendent recommends the adoption of the revisions made in policy 6.09 Habitual Truancy Intervention Strategies as presented in Exhibit U.
- V. Approval of School Board Affidavit verifying BCII and FBI checks for employees
The Superintendent recommends the approval of the School Board affidavit verifying BCII and FBI criminal record checks for employees as presented in Exhibit V.
- W. Employment of Instructional Coach
The Superintendent recommends the approval of employment of Kathleen Lyon as Instructional Coach at a rate of pay of \$23.56 per hour, from September 3, 2024 to June 12, 2025 where all salary and benefits will be purchased through the Hancock County ESC, contingent upon the approval of the Hancock County Educational Service center as presented in Exhibit W.
- X. Approval of School Psychology Services Agreement with Hancock County Educational Service Center for the 2024-2025 School Year
The Superintendent recommends the approval of the School Psychology Services Agreement with the Hancock County Educational Service Center for the 2024-2025 School Year as presented in Exhibit X.
- Y. Approval of Revisions in Policy 6.021 Admission Policy
The Superintendent recommends the approval of Policy 6.021 Admission Policy as presented in Exhibit Y.

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the Consent Items (A-Y).

Roll call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Dr. Wannemacher, (Absent); Ms. Bash, Aye.

Motion Passed

Discussion Items:

- Introduce New Technology Coordinator – Rosemary introduced Daniel Graham, our new FDA Technology Director at the start of the Board meeting.
- Opening Inservice Day Summary – Rosemary shared with the Board that the FDA Inservice Day was very successful. The morning focus was the presentation given by Battelle for Kids “Science of Hope.” Positive responses were shared through the staff evaluation.
- CHOPIN Hall/Welcome to A New Life/FDA Collaborative Mobile Food Distribution – Rosemary shared that we had another very successful mobile food distribution event here at FDA. Over 250 families were served.
- Enrollment Numbers – Rosemary shared the following numbers: Total Enrollment is currently 232. 14 – Freshman. 49 – Sophomores. 67 – Juniors. 102 Seniors. We have 28 students involved with Millstream.
- State Testing will begin in December. An extended window has been approved for DOPR schools which allows students to take tests immediately after they finish their course work.
- Collaboration with Owens Community College – We have an opportunity to collaborate with Owens for credentialing in CDL and Health Services. Owens has applied for an IMAP grant to provide training in high demand areas and are hoping to receive extra funding from the state. More to come on this topic.
- October Inservice Day – Inservice day will be held on Monday, October 14, 2024. Topics will include: Tour of Kreate, presentation by Hancock Co Health Department and Presentation from Findlay Hope House
- Update on 22+ Program – Mark Willeke is working on collecting transcripts for those who have applied.
- CCIP/OIP Update - Rosemary and Steve have been updating as needed.
- Update on Open Meeting Training for Governing Board for 24-25. Training will be held at the December Governing Board Meeting.

Sponsor Update:

- Sponsor reviewed the Roles & Responsibilities of the Sponsor. Governing Board members completed Roles & Responsibilities Acknowledgement form for the sponsor for the School Year 2024-2025.
- The Governing Board was sent the Financial Monthly Review and Monthly Enrollment reports—there were no questions.
- Sponsor has been emailing the Governing Board a monthly newsletter...no questions.

Executive Director Comments: None were made at this time.

Board Comments: None were made at this time.

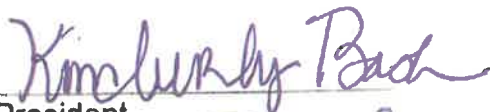
2024-10-003 Adjournment:

It was moved by Mr. Galbraith and seconded by Mr. Miller to adjourn the meeting at 1:43 PM.


Roll Call: Mr. Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannemacher (Absent); Ms. Bash, Aye.

Meeting Adjourned at 1:43 PM

The next Findlay Digital Academy Board meeting is scheduled for Thursday, December 5, 2024 at 12:00 PM at the FDA Conference Room.



President



Treasurer

Read and Approved