

# **Findlay Digital Academy**

Regular Board Meeting Minutes

Thursday, December 5, 2024

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:01 PM.

Board members present were as follows: President Ms. Bash, Mr. Galbraith, Ms. LaRocco, Mr. Miller, Mr. Thomas. Also, Mr. Stephen Earnest (Treasurer), Mrs. Rosemary Rooker (FDA Executive Director), Mr. David Alvarado (Assistant Superintendent), and Michael Brand (Secretary/FDA Principal) were present.

Absent Board members were as follows: None

Visitors: Mr. Dave Jones (Mid-Ohio Sponsor Representative)  
Mr. Brian DeSantis, Esq. joined the meeting virtually at 1:00 PM

## **2024-12-001 Approval of Minutes**

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the minutes of the board meeting on October 3, 2024.

Roll call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye, Mrs. LaRocco, NA; Dr. Wannemacher (Absent); Ms. Bash, Aye.

Motion passed.

## **Public Participation:**

There was no public participation requested during this meeting.

## **Correspondence:**

Board Members – Nothing was shared.

Superintendent – Nothing was shared.

Treasurer, Stephen Earnest – Nothing was shared.

## **2024-12-002 Consent Items (A-J)**

### **A. Acceptance of September Monthly Financial Report**

The Treasurer recommends that the September Monthly Financial Report be approved as presented in Exhibit A

### **B. Acceptance of October Monthly Financial Report**

The Treasurer recommends that the October Monthly Financial Report be approved as presented in Exhibit B

### **C. Acceptance of 2024-2025 Findlay Digital Academy Board Meeting Dates**

The Superintendent recommends that the 2025 Board Meeting Dates be approved as presented in Exhibit C

### **D. Agreement with Findlay City Schools for Millstream Career Center Students**

The Superintendent recommends the acceptance of the agreement with the Findlay City Schools for Millstream Career Center excess costs associated with non-Findlay City Schools students as presented in Exhibit D.

### **E. Acceptance of the FDA Equipment Inventory Removal List for the 2024-2025 School Year**

The Superintendent recommends acceptance of the Equipment Inventory Removal List for the 2023-2024 school year as presented in Exhibit E.

### **F. Acceptance of Promotion, Placement and Retention Policy 7.04**

The Superintendent recommends the Promotion, Placement and Retention Policy 7.04 as presented in Exhibit F.

### **G. Acceptance of revisions made to the Findlay Digital Academy Success and Wellness Plan for the 2024-2025 School Year**

The Superintendent recommends the revisions of the Success and Wellness Plan for the 2023-2024 school year as presented in Exhibit G.

### **H. Employment of Office Assistant**

The Superintendent recommends the approval of employment of Lisa Fish as Office Assistant from December 3, 2024 to June 12, 2025 where all salary and benefits will be purchased through the Hancock County ESC, contingent upon the approval of the Hancock County Education Service Center as presented in Exhibit H.

### **I. Employment of Counselor**

The Superintendent recommends the approval of employment of Megan Biller as School Counselor from January 7, 2025 through May 29, 2025 for up to 12 hours per week where all salary and benefits will be purchased through the Hancock County ESC, contingent upon the approval of the Hancock County Education Service Center as presented in Exhibit I.

#### J. Acceptance of Gift from Wal Mart

The Superintendent recommends the acceptance of a \$50.00 in gift card gifted to Findlay Digital Academy.

It was moved by Dr. Wannaemacher and seconded by Mr. Galbraith to approve the Consent Items (A-C and E-J) and Item D was NOT approved and will be re-visited at a later date after more information is gathered.

Roll call: Dr. Wannamaker, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Motion Passed

#### **Discussion Items:**

- Enrollment Update – Rosemary shared the following information related to enrollment: We currently have 247 students enrolled at FDA. Seniors = 93; Juniors = 78, Sophomores = 56, Freshman = 20. 71% of our students are from FHS. We currently have 11 students from Fostoria, 8 students from Van Buren, and 8 students from Arlington.
- Millstream / CCP Numbers – We currently have 28 students in Millstream and 5 students enrolled in CCP classes.
- Climate Data for First Quarter, Exhibit K – Rosemary reviewed this information with the Board.
- Update on OH Yes! Survey – David Alvarado reviewed this State Survey. The information we gather from this survey will provide needed information about our students social/emotional needs to help develop programming.
- State EOC Tests Update – The State has provided extended windows dates for DOPR schools testing. Students are now able to be tested closer to their course completion dates, and FDA is taking full advantage of this opportunity for its students.
- Credentialing Collaborative with Owens Community College for 25/26 – We are currently moving forward with this collaborative. We are discussing working with Owens to offer credentialing opportunities for our students to provide more options. Investigating courses that can be completed in an 8-16-week time period.
- Governor’s Merit Scholarship – GRADS Coalition group recently met with the Office of Higher Ed at the ODEW to discuss the importance of including DOPR students in this program—similar to the program offered last year. We will wait to see if any changes will be made for the 24/25 school year.
- Public Records Request – Rosemary shared that FDA received a “Public Records” request to verify that our school is asbestos free. We hired a firm who came and verified our school is asbestos free.
- CCIP/OIP - Rosemary and Steve Ernest work to keep the federal grants reporting up to date.

**Sponsor Update:** Nothing at this time.

**Open Meeting and Public Records Training Update:** Mr. Brian DeSantis, Esq. led the presentation and virtual training for those attending the Board meeting. Signatures were collected for those who participated in the training....certificates will follow from Mr. DeSantis.

**Executive Director Comments:** None were made at this time.

**Board Comments:** None were made at this time.

**2024-12-003 Adjournment:**

It was moved by Mr. Galbraith and seconded by Mr. Thomas to adjourn the meeting at 1:50 PM.

Roll Call: Mr. Galbraith, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Dr. Wannemacher, Aye; Ms. Bash, Aye.

Meeting Adjourned at 1:50 PM

The next Findlay Digital Academy Board meeting is scheduled for Thursday, February 6, 2025 at 12:00 PM at the FDA Conference Room.



President



Treasurer

Read and Approved