



**FINDLAY
DIGITAL ACADEMY**
Where Learning Fits You™

Work-Based Learning Student Time Sheet

Student: _____

Place of Employment: _____

Sunday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Monday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Tuesday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Wednesday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Thursday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Friday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Saturday Date: _____ Time In: _____ Time Out: _____ Total Hours _____ Minutes _____

Total time worked for the week: Hours _____ Minutes _____

Supervisor's signature: _____ Date: _____

Student's Signature: _____ Date: _____

Please email a picture of your completed and signed timesheet to mrood@findlaydigitalacademy.com You can also bring it to the lab, give it to Mrs. Rood, or put it in the tray outside of her office by Monday each week.