

# **Findlay Digital Academy**

**Regular Board Meeting Minutes**

**Thursday, February 1, 2024**

**12:00 PM**

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:00 PM.

Board members present were as follows: President Ms. Bash, Dr. Wannemacher, Mr. Galbraith, Ms. LaRocco (Arrived at 12:10 PM), Mr. Miller, Mr. Thomas. Also, Mrs. Rooker (FDA Executive Director) and Stephen Earnest (Treasurer) via phone and Michael Brand (Secretary/FDA Principal)

Absent Board members were as follows: Mr. Randy Galbraith

Visitors: There were no visitors to the meeting.

## **2024-02-001 Nominations / Elections**

It was moved by Mr. Miller that Ms. Bash be President, and Dr. Wannamaker be Vice-President. Mr. Thomas seconded the nomination.

Roll call: Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRoco, Aye; Mrs. Dr. Wannamaker, Aye; Ms. Bash, Aye.

Motion passed.

## **2024-02-002 Approval of Minutes**

It was moved by Mr. Miller and seconded by Mr. Thomas to approve the minutes of the Special December Board Meeting on Thursday, December 18, 2023.

Roll call: Mr. Miller, Aye; Mr. Thomas, Aye; Mrs. LaRocco, Aye; Dr. Wannemacher, Aye; Ms. Bash, Aye.

Motion passed.

## **Public Participation:**

There was no public participation during this meeting.

It was moved by Mr. Thomas and seconded by Mr. Miller that the Board move into Executive Session to discuss employment of personnel at 12:17 PM

Roll Call: Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Dr. Wannemacher, Aye; Ms. Bash, Aye.

Motion Passed.

### **2024-02-005 Returning from Executive Session**

It was moved by Mr. Miller and seconded by Mr. Thomas to return from Executive Session at 1:00 PM.

Roll Call: Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannemacher, Aye; Ms. Bash, Aye.

No action was taken upon the Board's return.

**Sponsor Update – None at this time.**

### **Discussion Items:**

- HB 123 Threat Assessment Training – This was completed prior to Christmas. Several of our staff have been trained in this area.
- Enrollment Update – We currently stand at 219 students. 23 are Freshman, 47 are Sophomores, 79 are Juniors, and 70 are Seniors. 20% of the students are from the County (43 students). 80% of the students are from FCS (176 students). County Numbers: Arcadia (3), Bluffton (2), Cory Rawson (9), Arlington (5), Elmwood (1), Liberty Benton (1), McComb (1), North Baltimore (7), Riverdale (3), Van Buren (11).
- Climate Data – Our enrollment is at its highest ever. We have removed four (4) students (1 – Fostoria Juvenile Detention, 2 – 18 Year old's, 1 – 16 Year old for GED)
- 22+ Program Update – All invoices are updated currently. Students are currently working on end of course testing. Tutoring from FDA tutors is being provided as available. There has been one graduate so far of the 12 active students.
- Governor's Merit Scholarship – FDA's class of 2024 students have been included in Governor DeWine's Merit Scholarship program. FDA has submitted two students for this scholarship. We are awaiting confirmation that these students will receive the scholarship.
- FY'24 FTE Review – No review is scheduled for FY'24.
- School Audit - Rosemary and Steve are working with state auditors as they are working through an audit of Findlay City Schools.

**Correspondence:**

Board Members – Nothing shared.

Superintendent, Rosemary Rooker – Shared that the Ohio Department of Education and Workforce (DEW) officially designated Findlay Digital Academy as a Dropout Prevention/Credit Recovery school for the 2023-2024 school year through an approval letter.

Treasurer, Stephen Earnest – The treasurer reviewed the financial statement with the Board.

**2024-02-003 Consent Items A-E**

**A. Monthly Financial Report**

The Treasurer recommends that the November Financial Report be accepted as presented in Exhibit A.

**B. Monthly Financial Report**

The Treasurer recommends that the December Financial Report be accepted as presented in Exhibit B.

**C. 2024-2025 School Calendar**

The Superintendent recommends that the 2024-2025 calendar be approved as presented in Exhibit C.

**D. Racial and Ethnic Balance Review**

The Superintendent recommends the approval of the Racial and Ethnic Balance Review as presented in Exhibit D.

**E. Memorandum of Understanding with Hancock Co. OSU Extension Office**

The Superintendent recommends that the Memorandum of Understanding with OSU Extension Office for collaboration on initiatives be approved as presented in Exhibit E.

It was moved by Dr. Wannemacher and seconded by Mr. Miller to approve the Consent Items (A-E).

Roll call: Dr. Wannemacher, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Motion Passed.

**2024-02-004 Executive Session**

- Projected Data Coordinator Opening – Rosemary is projecting that this position will be opening at the end of this school year. She will begin looking for possible replacements for this part time remote position.
- Board Email Addresses – All board members were provided with Findlay Digital Academy email addresses. Rosemary will begin sending board information to their new addresses.
- Graduation May 25, 2024 MCPA – Please check your calendar and confirm that you will be able to attend.
- Board Policy Book Update – Rosemary is working on these updates with FDA attorney Brian DeSantis from Pepple & Waggoner. She will be presenting the document for board approval this spring.
- Transition Update – Rosemary provided the board with an update of the multiple steps being taken to move forward with the transition from Findlay City Schools sponsor to Mid Ohio ESC.
- CCIP/OIP – Rosemary and Steve continue to keep this document updated as appropriate.

**Board Comments:** None were made at this time.


#### **2024-02-006 Adjournment**


It was moved by Mr. Thomas and seconded by Dr. Wannemacher to adjourn the meeting at 1:20 PM.

Roll Call: Mr. Thomas, Aye; Dr. Wannemacher, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Meeting Adjourned at 1:20 PM

The next Findlay Digital Academy Board meeting will be a Special Board Meeting and is scheduled for Thursday, March 4, 2024 at 3:00p.m. at the FDA Board Room.

  
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President

  
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Treasurer

Read and Approved