

# Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, December 7, 2023

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:00 PM.

Board members present were as follows: President Ms. Bash, Mr. Galbraith, Ms. LaRocco (Arrived at 12:18 PM), Mr. Miller, Mr. Thomas. Also, Mrs. Rooker (FDA Executive Director) and Michael Brand (Secretary/FDA Principal)

Absent Board members were as follows: Dr. Wannemacher

Visitors: There were no visitors to the meeting.

## **2023-11-001 Approval of Minutes**

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the minutes of the October Board Meeting on Thursday, October 5, 2023.

Roll call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Mrs. LaRocco, Absent; Ms. Bash, Aye.

Motion passed.

## **Public Participation:**

There was no public participation during this meeting.

## **Correspondence:**

Board Members – Nothing shared.

Superintendent, Rosemary Rooker – Shared that Mr. Ernest, FDA treasurer, is not available for today's meeting due to being on vacation. Mr. Earnest did provide information on the traditional financial information for the Board meeting. The Annual Report looks good. Any "variances" are time related.

Treasurer, Stephen Earnest – Absent

## **2023-11-002 Consent Items (A-N)**

### **A. Acceptance of September Monthly Financial Report**

The Treasurer recommends that the September Monthly Financial Report be approved as presented in Exhibit A

### **B. Acceptance of October Monthly Financial Report**

The Treasurer recommends that the October Monthly Financial Report be approved as presented in Exhibit B

### **C. Acceptance of 2023-2024 Findlay Digital Academy Board Meeting Dates**

The Superintendent recommends that the 2024 Board Meeting Dates be approved as presented in Exhibit C

### **D. 2022-2023 Sponsor Annual Report**

The Superintendent shares the 2022-2023 Sponsor Annual Report as was distributed to FDA families as presented in Exhibit D

### **E. Agreement with Findlay City Schools for Millstream Career Center Students**

The Superintendent recommends the acceptance of the agreement with the Findlay City Schools for Millstream Career Center excess costs associated with non-Findlay City Schools students as presented in Exhibit E

### **F. Acceptance of the FDA Equipment Inventory Removal List for the 2023-2024 School Year**

The Superintendent recommends acceptance of the Equipment Inventory Removal List for the 2023-2024 school year as presented in Exhibit F

### **G. Acceptance of the Memorandum of Understanding with ADAMHS for the 2023-2024 School Year**

The Superintendent recommends that the Memorandum of Understanding with We Serve Coffee for initiatives targeting FDA students for the 2023-2024 school year be approved as presented in Exhibit G

### **H. Acceptance of the Memorandum of Understanding with NAMI for the 2023-2024 School Year**

The Superintendent recommends that the Memorandum of Understanding with We Serve Coffee for initiatives targeting FDA students for the 2023-2024 school year be approved as presented in Exhibit H

### **I. Acceptance of the Vedder Speech Language Therapy Service Contract for the 2023-2024 School Year**

The Superintendent recommends the acceptance of the Speech-Language Therapy Service Contract with Vedder Therapy for the 2023-2024 school year as presented in Exhibit I.

J. Acceptance of the Code of Regulations of Findlay Digital Academy Revision  
The Superintendent recommends the revision of the Code of Regulations of Findlay Digital Academy as presented in Exhibit J.

K. Acceptance of the Findlay Digital Academy Success and Wellness Plan for the 2023-2024 School Year

The Superintendent recommends the acceptance of the Success and Wellness Plan for the 2023-2024 school year as presented in Exhibit K.

L. Resolution for Compensation of Board of Education Members

The superintendent recommends a Resolution for Compensation of Board of Education Members of Findlay Digital Academy to follow past practice of waiving compensation for Board of Education service be approved.

It was moved by Mr. Thomas and seconded by Mr. Galbraith to approve the Consent Items (A-L).

Roll call: Mr. Thomas, Aye; Mr. Galbraith, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Motion Passed.

## **Discussion Items**

Discussion Items:

- Enrollment Numbers – Rosemary shared the following information: FDA current enrollment is 208 Students. Of those students, 74% were FCS and 26% are from the County Schools. (Notably Cory Rawson (9), Fostoria (8), North Baltimore (8) and Van Buren (11). We have 22 Students attending Millstream and 4 Students are involved in CCP. We currently have 80 students involved in Work Based Learning. We graduated 8 Students First Quarter and 6 Students so far, this Second Quarter. We still have about 15 applicants on the “Waitlist.”
- Millstream /CCP Numbers – We have 31 Students enrolled in Millstream.
- Climate Data for First Quarter – Rosemary reviewed information provided for the board related to enrollment, withdraws, graduations, credits earned and contacts.
- Chronic Absence Discussion – Rosemary provided information from the DEW from 22/23 that was previously reviewed with the staff related to chronic absenteeism. Data was reviewed and best practices discussed.
- Update on FDA Policy Book – Rosemary is working with FDA attorney, Brian DeSantis to update policies. All policies will be ready for board review by the end of the 23/24 school year.

- State EOC Tests Update – We have more than 180 tests scheduled for Fall Testing. Wendy Farrow is doing a great job organizing this ...remediation was offered to students—both individual and small groups. Quick meals have been planned and provided to students during testing.
- Open Meeting and Public Records Training Update - this will be offered to the board later in the school year.
- FDA 2023 Graduate Survey Results – Rosemary reviewed information that was collected from the 2023 graduates. The comments made were very supportive.
- E Rate Discussion - In preparation for the 24/25 school year, Rosemary has attended multiple trainings related to E rate funding for FDA and the required application process. She will be working with the appropriate consultants from the Department of Education and Workforce (DEW) and will also be consulting with Martin White, former FCS Technology Director for additional guidance.
- CCIP/OIP - Rosemary and Steve continue to monitor federal grants.

**Sponsor Update:** Sponsor representative not able to attend. No update at this time.

**Board Comments:** None were made at this time.

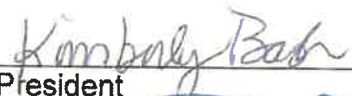
**2023-11-003 Adjournment**

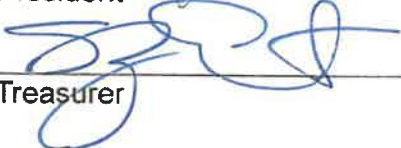
It was moved by Mr. Miller and seconded by Mr. Galbraith to adjourn the meeting at 12:58 PM.

Roll Call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Meeting Adjourned at 12:58 PM

The next Findlay Digital Academy Board meeting will be a Special Board Meeting and is scheduled for Monday, December 18, 2023 at 11:00 PM at the FDA Conference Room.

  
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 President

  
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 Treasurer

Read and Approved

## RESOLUTION ADOPTING COMMUNITY SCHOOL SPONSORSHIP CONTRACT

The Board of Directors of Findlay Digital Academy, Findlay, Ohio, met in special session on the 18<sup>th</sup> day of December, 2023, with the following members present:

Kimberly Bash

Edith Wannemaker

Bill Miller

Zach Thomas

Missy LaRocco

Randy Galbraith

The Superintendent advised the Board of Directors that the notice requirement of R.C. 121.22 and any amendments and implementing rules adopted by the Board of Directors pursuant thereto were complied with for the meeting.

Randy Galbraith moved to adopt the following resolution:

WHEREAS, the Findlay Digital Academy desires to enter a sponsor contract with the Mid-Ohio Educational Service Center ("Mid-Ohio ESC").

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Findlay Digital Academy, Findlay, Ohio, that:

Section 1: Findlay Digital Academy adopts the Sponsorship Contract with Mid-Ohio ESC, which is attached hereto. The Board authorizes the Board President and Executive Director to sign the Sponsorship Contract on its behalf.

Section 2: It is found and determined that all formal actions of this Board of Directors concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Directors, and that all deliberations of this Board of Directors and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with all legal requirements, including R.C. 121.22 and any amendments thereto.

Bill Miller seconded the Motion and upon roll call, the vote resulted as follows:

Kimberly Bash - yes

Edith Wannemaker - yes

Bill Miller - yes

Zach Thomas - yes

Missy LaRocco - yes

Randy Galbraith - yes

Motion passed and adopted this 18<sup>th</sup> day of December, 2023.

Kimberly Bash  
President, Board of Directors

ATTEST:

Podemany Foster  
Superintendent.