

Findlay Digital Academy
Regular Board Meeting Minutes
Tuesday, February 7, 2023
12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:04 PM.

Board members present were as follows: President: Ms. Bash, Vice-President: Dr. Wannamacher, Mr. Galbraith, Ms. LaRocco, and Mr. Miller. Also, Mrs. Rooker (FDA Executive Director), and Michael Brand (Secretary/FDA Principal), Brian DeSantis, Esq. (Conference Call) and Stephen Earnest (Treasurer) (Conference Call). Also in attendance was Mrs. Krista Miller (Interim Superintendent of Findlay City Schools.)

Absent Board members were as follows: None.

Visitors: There were no visitors to the meeting.

2023-2-001 Nominations / Elections

It was moved by Mr. Miller that Ms. Bash be President, and Dr. Wannamaker be Vice-President. Mr. Thomas seconded the nomination.

Roll call: Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRoco, Aye; Mr. Galbraith, Aye; Mrs. Dr. Wannamaker, Aye; Ms. Bash, Aye.

Motion passed.

2023-02-002 Approval of Minutes

It was moved by Mr. Galbraith and seconded by Mr. Miller that the minutes of the December 5, 2022 meeting be accepted as presented.

Roll Call: Mr Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannamacher, Aye; Ms. Bash, Aye.

Motion Passed

Public Participation:

There was no public participation during this meeting.

Correspondence:

Board Members – Nothing shared.

Superintendent, Rosemary Roker – The superintendent shared the following information:

- FDA received a letter from ODE (1/26/23) sharing that Findlay Digital Academy has met the requirements to receive "Approval of Dropout Prevention and Recovery Report Card Designation.
- FDA received a letter from Stephanie K. Siddens, Ph.D, Interim Superintendent of Public Instruction requesting a letter be shared with all board members. The correspondence was in reference to the State Board opposing the proposed regulatory changes released by the U.S. Department of Education on June 23, 2023.

Treasurer, Stephen Earnest – The Treasurer, joined the meeting via conference call. Mr. Ernest shared some insights/concerns with ODE not yet showing support to provide e-schools with Economic Disadvantaged Funding.

2023-2-003 Consent Items (A-E)

- Monthly Financial Report**
The Treasurer recommends that the November Financial Report be accepted as presented in Exhibit A.
- Monthly Financial Report**
The Treasurer recommends that the December Financial Report be accepted as presented in Exhibit B.
- 2023-2024 School Calendar**
The Superintendent recommends that the 2022-2023 calendar be approved as presented in Exhibit C.
- Racial and Ethnic Balance Review**
The Superintendent recommends the approval of the Racial and Ethnic Balance Review as presented in Exhibit D
- Acceptance of Data Coordinator Job Description**
The Superintendent recommends the acceptance of the Data Coordinator job description as presented in Exhibit E.

It was moved by Mr. Galbraith and seconded by Mr. Miller to approve the Consent Items (A-E).

Roll Call: Mr Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannamacher, Aye; Ms. Bash, Aye.

Motion Passed

2023-02-004 Consent Item (F)

F. Resolution to Review Safety Policies and Procedures and to Adopt Policy Requiring Regular Review of Safety Policies and Procedures

The Superintendent recommends the approval of the resolution as presented in Exhibit F

It was moved by Dr. Wannamacher and seconded by Mr. Thomas to approve the Consent Item (F).

Roll Call: Dr. Wannamacher, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Mr. Galbraith, Aye; Ms. Bash, Aye.

Motion Passed

2023-02-005 Consent Items (G-H)

G. Acceptance of Grant from Hancock County Community Foundation

The Superintendent recommends the acceptance of a \$4,500.00 grant awarded to Findlay Digital Academy to support Fitness/Wellness Stations as presented in Exhibit G.

H. Acceptance of You Belong Grant from ADAMHS

The Superintendent recommends the acceptance of a \$3,910.00 grant awarded to Findlay Digital Academy to support Staff Inclusivity Training as presented in Exhibit H.

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the Consent Items (G-H).

Roll Call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannamacher, Aye; Ms. Bash, Aye.

Motion Passed

Sponsor Update and Legal Update:

Ms. Krista Miller – Interim Superintendent of Findlay City Schools gave an update of the following information:

- 1. SB 1: Reform Ohio Department of Education**
- 2. SB 11: Parent Educational Freedom Act**
- 3. SB 14: Veterans' Eligibility as Teachers**
- 4. SB 17: Financial Literacy Education- Capitalism**

Discussion Items:

- **HB 123 Threat Assessment Training – Rosemary, Michael and Amber attended this required training. It provided the process and guidelines to evaluate a student's threat. FDA will be reviewing information shared at the training and will sharing with the FDA staff.**
- **Enrollment Update – We are currently in a brief "pause" for enrollment. Administration will continue to monitor applications to attend FDA and add will add students as the numbers of FDA students decrease through graduation. 38% of our students are from county schools. We have had 15 students graduate to date. 14 Students are in Millstream (5 Seniors, 9 Juniors) and we have 13 Sophomores applying for the next school year. 22% of students currently enrolled are identified as Students with a Disability.**
- **Update on School Audit – Rosemary and Steve are working with state auditor to complete audit for FY'22.**
- **Climate Data (Exhibit I) – This document was reviewed with the Board.**
- **FY'23 FTE Review- Scheduled for June 7, 2023. This is an annual requirement of the HB 123 pilot program.**
- **Special Education Services – We currently have 41 students on an IEP. 27% of these students are from county schools. We are continuing to advertise and locate certified special education teachers to add to our staff.**
- **FDA Professional Development Day (February 20, 2023) – Some items that will be featured at this meeting: Seth Butler will be presenting on Implicit Bias. Jessica Halsey will give a refresher on the use of AED and Narcan. We will hold our February Staff meeting. Additionally, we will visit NWO Orthopedics Center to learn about job opportunities for our students.**
- **Graduation May 27, 2023 – Graduation is scheduled for this day and will once again be held at the Marathon Center for the Performing Arts. More detailed information will come as this date draws near. All Board members are encouraged to attend.**
- **Update on Pilot Program for DOPR E School (HB 123) – We are currently in our second year of a three-year pilot program. This program has really benefited our school and helped us remain in the black. The final report that was prepared by the Ohio Department of Education has been shared with legislators. Rosemary is working with the GRADS Coalition to help move this model into the state budget for education.**

- **Digital Learning Annual Conference, February 13-15, 2023** – This national conference is in Austin, Texas. We have 4 members from our BLT attending in person and 4 members attending virtually.
- **CCIP/OIP** - Rosemary and Steve continue to update the federal monies as appropriate.
- **22+ Program Update** – We currently have a waiting list of about 20 adults. We have applied for an additional \$10,000.00 grant from ODE. We are expecting at least 3 graduates for Fy'23
- **Board Policy Book Update** – Rosemary will be working with Brian DeSantis, Esq. to update our FDA Board Policies to make sure they are compliant. This will be done over the next several months.

2023-02-006 Executive Session

It was moved by Dr. Wannamacher and seconded by Mr. Galbraith to go into Executive Session at 1:00 PM to discuss employment.

It was moved by Mr. Galbraith and seconded by Mr. Thomas to return from Executive Session at 1:29 PM.

It was moved by Mr. Galbraith and seconded by Mr. Miller to approve a Memorandum Of Understanding with Findlay City Schools to detail next steps for Findlay Digital Academy's sponsorship.

Roll Call: Mr. Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye, Dr. Wannamacher, Aye; Ms. Bash, Aye.

Motion Passed

Executive Director Comments: None were made at this time.

Board Comments: None were made at this time.

2023-02-007 Adjournment:

It was moved by Mr. Galbraith and seconded by Mr. Thomas to adjourn the meeting.

Roll call: Mr. Galbraith, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Dr. Wannamaker, Aye; Ms. Bash, Aye;

The next Findlay Digital Academy Board meeting is scheduled for Thursday, April 6, 2023 at 12:00 PM at the FDA Conference Room.



President



Treasurer

Read and Approved