

# **Findlay Digital Academy**

Regular Board Meeting Minutes

Thursday, June 2, 2022

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:05 PM.

Board members present were as follows: President Ms. Bash, Mr. Galbraith, Ms. LaRocco, Mr. Miller. Also, Mrs. Rooker (FDA Executive Director), Mr. Brian DeSantis, Esq., Mr. Steve Earnest (School Treasurer), and Michael Brand (Secretary/FDA Principal)

Absent Board members were as follows: Vice-President Dr Wannemacher, Rev. Miller, Mr. Thomas.

Visitors: Troy Roth, Superintendent, Findlay City Schools

## **2022-06-001 Approval of Minutes**

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the minutes of the special board meeting on May 19, 2022.

Roll call: Mr. Miller, Aye; Mr. Galbraith, Aye; Mrs. LaRocco, Aye; Ms. Bash, Aye.

Motion passed.

## **Public Participation:**

There was no public participation during this meeting.

## **Correspondence:**

Board Members – Nothing shared.

Superintendent, Rosemary Rooker - Nothing Shared.

Treasurer, Stephen Earnest – Nothing Shared.

## **2022-06-002 Consent Items (A-Y)**

### **A. Monthly Financial Report**

The Treasurer recommends that the Monthly Financial Report for April 2022 be accepted as presented in Exhibit A.

- B. 2022-2023 Executive Director Contract  
The President of the Board of Directors recommends the approval of the re-employment of Rosemary Rooker as Executive Director/Superintendent for the 2022-2023 school year as stated in the Findlay Digital Academy contract effective August 1, 2022 through July 31, 2023 as presented in Exhibit B.
- C. Joint Agreement with the Hancock County Educational Service Center  
The President of the Board of Directors recommends the approval of the Joint Agreement with the Hancock County Educational Service Center regarding the employment of Rosemary Rooker as Superintendent for the Findlay Digital Academy as presented in Exhibit C.
- D. 22+ Adult High School Diploma Program Handbook  
The Superintendent recommends the approval of the 2022-2023 22+ Adult High School Diploma Program Handbook as presented in Exhibit D
- E. 22+ Adult High School Diploma Program Application  
The Superintendent recommends the approval of the 2022-2023 22+ Adult High School Diploma Program Application as presented in Exhibit E
- F. Agreement with the Hancock County Educational Service Center for Psychological Services The Superintendent recommends the acceptance of the agreement with the Hancock County Educational Service Center for Psychological Services for the 2022-2023 school year as presented in Exhibit F.
- G. Agreement with the Hancock County Educational Service Center for Speech Therapy Services  
The Superintendent recommends the acceptance of the agreement with the Hancock County Educational Service Center for Speech Therapy Services for the 2022-2023 school year as presented in Exhibit G.
- H. High School English/Intervention Teacher Job Description  
The Superintendent recommends the acceptance of the High School English/Intervention Teacher Job Description as presented in Exhibit H.
- I. 2022-2023 Employment of High School English/Intervention Teacher  
The Superintendent recommends the employment of Maribeth G. Geaman as an English/Intervention Teacher effective August 8, 2022 through June 7, 2023 at an annual salary of \$32,000.00 as a purchased service through Jefferson County ESC as presented in Exhibit I.
- J. 2022-2023 Employment of EMIS Coordinator  
The Superintendent recommends the employment of John Sipusic as the EMIS Coordinator effective August 1, 2022 through July 31, 2023 at an annual salary of \$10,000.00 where all salary and benefits will be purchased through the Hancock County ESC pending approval of the Hancock County ESC as presented in Exhibit J.

- K. Employment of Administrative Assistant  
The Superintendent recommends the employment of Michele Cassidy as Administrative Assistant from August 8, 2022 through June 7, 2023 at a salary of \$24,540.00 where all salary and benefits will be purchased through the Hancock County ESC pending approval of the Hancock County ESC as presented in Exhibit K
- L. 2022-2023 Principal Agreement  
The Superintendent recommends the approval of employment of Michael Brand as Principal for the 2022-2023 school year at a salary of \$71,820.00 where all salary and benefits will be purchased through the Hancock County ESC effective August 1, 2022 through July 31, 2023, contingent upon the approval of the Hancock County Educational Service Center as presented in Exhibit L.
- M. 22+ Adult Program Coordinator  
The Superintendent recommends the approval of employment of Mark Willeke as 22+ Adult Program Coordinator for the 2022-2023 school year at a salary of \$10,000.00 where all salary and benefits will be purchased through the Hancock County ESC effective August 8, 2022 through June 7, 2023, contingent upon the approval of the Hancock County Educational Service Center and approval of the program from the Ohio Department of Education as presented in Exhibit M.
- N. Stipend for Compliance Work for FY'23  
The President of the Board recommends the approval of a stipend of \$12,500.00 for Mrs. Rooker for compliance work to be completed during FY '23.
- O. Special Education Coordinator  
The Superintendent recommends the engagement of Lori Faeth as the Special Education Coordinator for the 2022-2023 school year to be purchased through Findlay City Schools at a cost of \$42,000.00 for a 10 month contract effective August 8, 2022, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2022-2023 school year to maintain said engagement through the end of the 2022-2023 school year.
- P. Testing/Curriculum Coordinator  
The Superintendent recommends the engagement of Wendy Farrow as Testing/Curriculum for the 2022-2023 school year to be purchased through Findlay City Schools at a cost of \$38,500.00 for a 10-month contract effective August 8, 2022, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2022-2023 school year to maintain said engagement through the end of the 2022-2023 school year.
- Q. Mentor/Data Coordinator  
The Superintendent recommends the engagement of Barb Ebersole as a

Mentor/Data Coordinator for the 2022-2023 school year to be purchased through Findlay City Schools at a cost of \$26,000.00 for a 10 month contract effective August 8, 2022 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2022-2023 school year to maintain said engagement through the end of the 2022-2023 school year.

R. Technology Coordinator

The Superintendent recommends the engagement of Nicholas Donaldson as Technology Coordinator for the 2022-2023 school year to be purchased through Findlay City Schools at a cost of \$40,000.00 from August 1, 2022 through June 9, 2023 contingent upon approval of the Findlay Board of Education and provided the Board retains sufficient funding during the 2022-2023 school year to maintain said engagement through the end of the 2022-2023 school year.

S. Secretary

The Executive Director recommends the engagement of Sharon Snyder as a Secretary for the 2022-2023 school year to be purchased through Findlay City Schools at a cost of \$16.78 per hour as a purchased service through Findlay City Schools on an as needed basis, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2022-2032 school year to maintain said engagement through the end of the 2022-2023 school year.

T. Data Coach

The Executive Director recommends the engagement of Mary Beth Faeth as Data Coach for the 2022-2023 school year to be purchased through Findlay City Schools at a cost \$23.45 per hour as a purchased service through Findlay City Schools on an as needed basis, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2022-2023 school year to maintain said engagement through the end of the 2022-2023 school year.

U. Attendance Coach

The Executive Director recommends the engagement of Cindy Frantz, as FDA Attendance Coach for the 2022-2023 school year to be purchased through Findlay City Schools at the cost of \$22.43 per hour as a purchased service through Findlay City Schools for up to 29 hours per week for 38 weeks of service, (one week before school starts and weeks after), contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2022-2023 school year to maintain said engagement through the end of the 2022-2023 school year.

V. Instructional Coaches

The Executive Director recommends the engagement of Susan Busey, Rob Fox, David Vaas, Gary Wilson, Brenda Boster, Deb Rollins, Ann Spuller, Ellen Laube, Dorothy LaFontaine, Steve McAdoo, Linda Darnall, Erin Gonder and Kathleen

Rayle as Instructional Coaches for the 2022-2023 school year to be purchased through Findlay City Schools at the cost of \$22.43 per hour on an as needed basis, contingent upon approval of the Findlay City Board of Education.

W. School Resource Officer & Head of the Law Enforcement Unit

The President of the Board of Director recommends the approval of appointing Michael Brand as the School Resource Officer and the Head of the Law Enforcement Unit.

X. Acceptance of Gift from Michelle & Gary Moore

The Superintendent recommends the acceptance of a gift of \$2,000.00 from Michelle & Gary Moore for the purchase of a Student ID Maker.

Y. Acceptance of gift from United Way of Hancock County

The Superintendent recommends the acceptance of a gift of \$300.00 from the United Way of Hancock County for the purchase of three display cases.

It was moved by Mr. Galbraith and seconded by Ms. LoRocco to approve the Consent Items (A-Y).

Roll call: Mr. Galbraith, Aye; Ms. LaRocco, Aye; Mr. Miller, Aye; Ms. Bash, Aye;

Motion Passed.

**Discussion Items:**

- Graduation 2022 – It went very well. We had 75 graduates and 13 adult 22+ graduates. The Marathon Performing Arts Center really takes care of us.
- Extended Learning Program – ESSR funds helps cover the cost of this program. We really feel that this program is part of the reason we had so many graduates this year.
- Truancy Statistics (Exhibit N) - Rosemary reviewed this information with the board.
- FY'22 Special Education Profile Results (Exhibit O) – Rosemary reviewed this information with the board.
- CCIP/OIP – Rosemary shared that this deals with Federal Funding. We have completed all that we can and are waiting for proper entities to approve and return to us.
- 2021-2022 FTE Review – We are preparing for this year's FTE Review. This year, only the DOPR schools involved in the HB 123 are being reviewed.
- Update on HB 123 Pilot Program – This program continues to help support FDA financially. It is a better way to tie student educational success to school funding.
- 22+ Program Update – This program has really taken off and we continue to see growth in the future.
- Marketing Plan – We again will be using billboards, Google ads, and social media to advertise that we are here and accepting applications.
- Projections for Millstream 22/23 – We continue to hold steady with students attending Millstream. We currently have 4 seniors and 8 juniors scheduled to attend. Only one of these students is a non-Findlay student.

**Sponsor Update:** Troy Roth shared some general information on FDA success. Troy shared very positive comments about the good work that FDA continues to do. This was a farewell to FDA as he is moving on to be a superintendent at another school.

**Executive Director Comments:** None were made at this time.

**Board Comments:** None were made at this time.



**2022-06-003 Adjournment:**

It was moved by Mr. Galbraith and seconded by Mr. Miller to approve to Adjourn.

Roll Call: Mr. Galbraith, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Meeting Adjourned at 1:22 PM

Next Findlay Digital Academy Board meeting is scheduled for Thursday, August 6, 2022 at 12:00 PM at the FDA Conference Room.

  
President  
  
Treasurer

Read and Approved