

# **Findlay Digital Academy**

Regular Board Meeting Minutes

Thursday, August 8, 2022

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:02 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:02 PM.

Board members present were as follows: President Ms. Bash, Dr. Wannamacher, Mr. Galbraith, Ms. LaRocco, Mr. Miller. Also, Mrs. Rooker (FDA Executive Director), Mr. Steve Earnest (School Treasurer) Virtual Attendance, and Michael Brand (Secretary/FDA Principal)

Absent Board members were as follows: Rev. Miller

Visitors: Mrs. Krista Miller (Superintendent at FCS) Virtual Attendance.

## **2022-08-001 Approval of Minutes**

It was moved by Mr. Galbraith and seconded by Mr. Miller to approve the minutes of the board meeting on May 19, 2022.

Roll call: Mr. Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Mrs. LaRocco, Aye; Dr. Wannamaker, Aye; Ms. Bash, Aye.

Motion passed.

## **Public Participation:**

There was no public participation during this meeting.

## **Correspondence:**

Board Members – Nothing shared.

Superintendent, Rosemary Rooker - Nothing Shared.

Treasurer, Stephen Earnest – Nothing Shared.

## **2022-08-002 Acceptance of Rev. Miller's Resignation from the FDA Board**

It was moved by Dr. Wannamaker and seconded by Mr. Thomas to accept Rev. Miller's resignation from the FDA Board.

Roll Call: Dr. Wannamaker, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Mr. Galbraith, Aye; Ms. Bash, Aye.

Motion passed.

**2022-08-003 Consent Items (A-J)**

- A. **May Financial Report**  
The treasurer recommends that the May Financial Report be accepted as presented in Exhibit A.
- B. **June Financial Report**  
The treasurer recommends that the June Financial Report be accepted as presented in Exhibit B.
- C. **eSchool Plan for Providing Special Education & Related Services to Students with Disabilities- FY 2023**  
The Superintendent recommends the approval of the eSchool Plan for Providing Special Education & Related Services to Students with Disabilities - FY 2023 to be presented to Sponsor School District, Findlay City Schools. As presented in Exhibit C.
- D. **2022-2023 Student & Parent Handbook**  
The Superintendent recommends the approval of the 2022-2023 Student & Parent Handbook as presented in Exhibit D.
- E. **2022-2023 Staff Handbook**  
The Superintendent recommends the approval of the 2022-2023 Staff Handbook as presented in Exhibit E.
- F. **2022-2023 Course Catalog**  
The Superintendent recommends the approval of the 2021-2022 Course Catalog as presented in Exhibit F
- G. **Approve Policy DV Inventory and Disposition of Equipment Obtained With Federal Awards**  
The Superintendent recommends the approval of Policy DW Inventory and Disposition of Equipment Obtained with Federal Awards as presented in Exhibit G.
- H. **Approve Policy DW Uniform Federal Grant Guidance**  
The Superintendent recommends the approval of Policy DW Uniform Federal Grant Guidance as presented in Exhibit H.
- I. **Joint Agreement with the Jefferson County Educational Service Center**  
**The Superintendent recommends the approval of the Joint Agreement with**

the Jefferson County Educational Service Center regarding the employment of Erin Gonder as Intervention Specialist for the Findlay Digital Academy as presented in Exhibit I.

**J. Instructional Coach**

The Superintendent recommends the engagement of Frederick Nanamaker as an Instructional Coach for the 2022-2023 school year to be purchased through Findlay City Schools at the cost of \$22.43 per hour on an as needed basis, contingent upon the approval of the Findlay City Board of Education

It was moved by Mr. Galbraith and seconded by Mr. Miller to approve the Consent Items (A-J).

Roll call: Mr. Galbraith, Aye; Mr. Miller, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Dr. Wannamaker, Aye; Ms. Bash, Aye;

Motion Passed.

**Discussion Items:**

- Code of Ethics/Confidentiality - This item was presented, reviewed and signed by Board Members.
- Conflict of Interest Policy/ Disclosure Form - This item was presented, reviewed and signed by Board Members.
- Findlay Digital Governing Authority Survey - This item was presented, reviewed and signed by Board Members.
- Extended School Year Program Update - Additional tutoring time was added for students at the end of the 21/22 school year. The program ran until June 16, 2022. This program was funded with ESSR/ARP dollars. Approximately \$30,000.00 was spent for this program during the 21/22 school year. As a result of the additional help, 79 students qualified for graduation for the 21/22 school year. The Extended Learning Program will be reviewed and recommendations will be made for the 22/23 school year.
- E School Funding HB 123 Update - This is the second year of a three year pilot program. Using a three-tier system for funding has helped the academy meet financial obligations. The program is being evaluated by the Ohio Department of Education and a report will be developed by the end of December 2022 with recommendations for funding DOPR E Schools.
- Results of FY'22 FTE Review - Meeting was held with the Ohio Department of Education in June, 2022. The final FTE count was 116 for the 21/22 school year. We are continuing to look for ways to record all the hours spent on educating our students to help increase the number of FTE's.
- Website update for 2022-2023 - We are currently working with Jason Yoakum of Yoakam, LLC to update our FDA website. When completed, the website will be updated and be ADA compliant We are planning to rollout the new website prior to the second semester.

- Enrollment for the 2022-2023 School Year - We are using a new system, Final Forms, for enrollment this year. Students are in the process of re-enrolling and we are receiving new applicants as well.
- Update on 22+ Program - Currently, applications are being accepted for the 22/23 school year. We project that we will have more applicants than what we have funds to cover. 22+ Coordinator, Mark Willeke is meeting with applicants and is starting a waiting list in hopes that additional funds will be allocated from the Ohio Department of Education.
- CCIP/OIP - Plans for federal funds have been submitted to the ODE for the 22/23 school year. We constantly review these plans and keep updated as needed.
- Contract Update - Brian DeSantis will be working on updating our current contract with Findlay City Schools. The updates will be related to recent legislative changes. These changes will be presented at the October FDA Board Meeting.
- Sunshine Laws/Open Meeting Training - The auditor of the state has set new exceptions for Sunshine Laws/Open Meeting Training for Governing Boards. Comments related to these expectations were shared from FDA Attorney, Brian DeSantis. Discussions will continue at the October Governing Board Meeting.
- Sponsor Site Visit September 2022 - A required sponsor site visit has been scheduled for September.

#### **2022-08-004 Executive Session**

It was moved by Mr. Thomas and seconded by Mr. Galbraith to go into Executive Session at 12:55 PM.

It was moved by Mr. Miller and seconded by Mr. Galbraith to return from Executive Session at 1:19 PM.

No Action was taken.

#### **Sponsor Update:**

**Presented virtually by Krista Crates Miller, Interim Superintendent for Findlay City Schools**

- Semi-Annual Legal Update Professional Development
  - Information shared related to the following:
    - HB 51
    - HB 99
    - HB 126
    - HB 583
    - HB 687
    - SB 9

- Roles and Responsibilities Professional Development
- Roles and Responsibilities for the Findlay City Schools Oversight Committee were shared.

**Executive Director Comments:** None were made at this time.

**Board Comments:** None were made at this time.

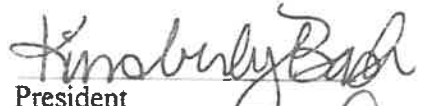
**2022-06-003 Adjournment:**


It was moved by Mr. Galbraith and seconded by Mr. Miller to approve to Adjourn.

Roll Call: Mr. Galbraith, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Ms. Bash, Aye.

Meeting Adjourned at 1:22 PM

The next Findlay Digital Academy Board meeting is scheduled for Thursday, October 6, 2022 at 12:00 PM at the FDA Conference Room.

  
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President

  
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Treasurer

Read and Approved

