

Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, April 14, 2022

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:03 PM.

Board members present were as follows: President Ms. Bash, Vice-President Dr. Wannemacher, Mr. Galbraith, Ms. LaRocco, Mr. Miller, Rev. Miller, Mr. Thomas. Also, Mrs. Rooker (FDA Executive Director), Mr. Brian DeSantis, Esq., Mr. Steve Earnest (School Treasurer), and Michael Brand (Secretary/FDA Principal)

Absent Board members were as follows: No Board Members were absent.

2022-04-001 Approval of Minutes

It was moved by Mr. Miller and seconded by Mr. Galbraith to approve the minutes of the regular meeting on February 24, 2022.

Roll call: Mr. Miller, Aye; Mr. Galbraith, Aye; Dr. Wannemacher, Aye; Mrs. LaRocco, Aye; Rev. Miller, Aye; Mr. Thomas, Aye; Ms. Bash, Aye.

Motion passed.

Public Participation:

Ms. Lori Brodie, the Northwest Regional Liaison for the State Auditor attended the FDA Board meeting and presented to Rosemary and the Board a certificate and recognition for "Excellence in Financial Reporting".

A representative for 4-Paws came and shared with the FDA Board some information about 4-Paws and even brought "Sudsy", a golden retriever. FDA regularly has dogs and their trainers in the lab to provide social and emotional support. 4-Paws has been a hit for both students and coaches.

Correspondence:

Board Members – Nothing shared.

Superintendent, Rosemary Rooker - Nothing Shared.

Treasurer, Stephen Earnest – Nothing Shared.

2022-04-002 Enter Executive Session

It was moved by Mr. Galbraith and seconded by Dr. Wannemacher to go into Executive Session for the purpose to discuss personnel.

Roll call: Mr. Galbraith, Aye; Dr. Wannemacher, Aye; Mrs. LaRocco, Aye; Mr. Miller, Aye; Rev. Miller, Aye; Mr. Thomas, Aye; Ms. Bash, Aye.

Motion Passed - The FDA Board went into Executive Session at 12:10 PM.

2022-04-003 Exit Executive Session

It was moved by Mr. Thomas and seconded by Dr. Wannemacher to come out of Executive Session.

Roll call: Mr. Thomas, Aye; Dr. Wannemacher, Aye; Mr. Galbraith, Aye; Mrs. LaRocco, Aye; Mr. Miller, Aye; Rev. Miller, Aye; Ms. Bash, Aye.

Motion Passed - The FDA Board came out of Executive Session at 12:57 PM.

2022-04-004 Consent Items (A-O)

- A. Acceptance of February Financial Report
The Treasurer recommends that the February Monthly Financial Report be accepted as presented in Exhibit A
- B. Acceptance of March Financial Report
The Treasurer recommends that the March Monthly Financial Report be accepted as presented in Exhibit B
- C. Acceptance of Spring 5 Year Forecast
The Treasurer recommends that the 5 Year Forecast be accepted as presented in Exhibit
- D. Acceptance of List of Prospective Graduates for the class of 2022
The Executive Director recommends that the 2022 Graduation List be accepted as presented in Exhibit D, provided students meet the graduation requirements.
- E. Acceptance of Agreement with Jefferson County Educational Service Center (Curriculum)
The Superintendent recommends the approval of the participation agreement between Findlay Digital Academy and the Jefferson County Educational Service Center for an internet-based educational curriculum and delivery system for 12 months beginning July 1, 2022 and ending June 30, 2023 as presented in Exhibit E.
- F. Acceptance of Comprehensive Instructional Services Agreement with TRECA
The Superintendent recommends the approval of the Comprehensive Instructional Services Agreement for Community Schools and TRECA Enhancement services entered into for FY 2022 with TRECA as presented in Exhibit F

- G. Approval of FY22 ARP Homeless Agreement with Educational Service Center of Central Ohio
The Superintendent recommends the approval of the FY22 ARP Homeless Agreement with the Central Ohio Educational Service Center as presented in Exhibit G.
- H. Revision of Policy IU: Graduation/Diploma Requirements
The Superintendent recommends consent of the revised Policy IU Graduation/Diploma Requirements as presented in Exhibit H.
- I. Memorandum of Understanding with Ohio State University Extension Office
The Superintendent recommends approval of a Memorandum of Understanding between Ohio State University Extension Office and Findlay Digital Academy for the 2021-2022 school year as presented in Exhibit I.
- J. Acceptance of Updated Job Description for College and Career Readiness Counselor
The Superintendent recommends approval of the updated College and Career Readiness Counselor job description as presented in Exhibit J.
- K. Acceptance of Updated Job Description for Academic Data Coordinator
The Superintendent recommends approval of the updated Academic Data Coordinator job description as presented in Exhibit K.
- L. Acceptance of Updated Job Description for Special Education Coordinator
The Superintendent recommends approval of the updated Special Education Coordinator job description as presented in Exhibit L.
- M. Acceptance of Updated Job Description for Testing Coach
The Superintendent recommends approval of the updated Testing Coach job description as presented in Exhibit M.
- N. Acceptance of revision of Policy DJ Expense Reimbursement
The Superintendent recommends approval of the revised Policy DJ Expense Reimbursement as presented in Exhibit N.
- O. Instructional Coach
The Executive Director recommends the engagement of Kathleen A. Lyon as an Instructional Coach for the 2021-2022 school year to be purchased through Findlay City Schools at the cost of \$22.34 per hour on an as needed basis, contingent upon approval of the Findlay City Board of Education.

It was moved by Mr. Thomas and seconded by Dr. Wannemacher to approve the Consent Items (A-O).

Roll call: Mr. Miller, Aye; Dr. Wannemacher, Aye; Mr. Galbraith, Aye; Mrs. LaRocco, Aye; Rev. Miller, Aye; Mr. Thomas, Aye; Ms. Bash, Aye.

Motion Passed.

2022-04-005 Discussion Item – Opportunity to Purchase Lincoln Elementary From Findlay City Schools

It was moved by Mr. Miller and seconded by Rev. Miller to not purchase Lincoln Elementary from Findlay City Schools.

Roll call: Mr. Miller, Aye; Rev. Miller, Aye; Dr. Wannemacher, Aye; Mr. Galbraith, Aye; Mrs. LaRocco, Aye; Mr. Thomas, Aye; Ms. Bash, Aye.

Motion Passed not to purchase Lincoln Elementary.

Discussion Items:

- Climate Data 3rd Quarter (Exhibit O)
- E School Cost Study
- Findlay Digital Academy Website
- Graduation May 28, 2021 @ 1:30 pm. Marathon Center for the Performing Arts
- CCIP Update

Executive Director Comments: None were made at this time.

Board Comments: None were made at this time.

2022-04-006 Adjournment:

It was moved by Dr. Wannemacher and seconded by Mr. Thomas to approve to Adjourn.

Roll Call: Dr. Wannemacher, Aye; Mr. Thomas, Aye; Mr. Galbraith, Aye; Ms. LaRocco, Aye; Mr. Miller, Aye; Rev. Miller, Aye; Ms. Bash, Aye.

Meeting Adjourned at 1:12 PM

Next Findlay Digital Academy Board meeting is scheduled for Thursday, June 2, 2022 at 12:00 PM at the FDA Conference Room.


President . VICE

Treasurer

Read and Approved