

October 5, 2017

The Board of Directors of the Findlay Digital Academy met in regular session at 12:15 p.m. at Findlay Digital Academy, 1219 W. Main Cross, Findlay, Ohio 45840.

President, Ms. Bash, called the meeting to order. Board members present were: Ms. Bash, Pastor Delacruz, Mr. Miller and Dr. Wannemacher. Also attending were Executive Director - Ms. Rosemary Rooker, Ed Kurt - Findlay City Schools and FDA Treasurer - Mr. Greg Spiess. Absent board members were Ms. LaRocco, Mr. Martin and Rev. Miller.

2017-10-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Pastor Delacruz, to approve the minutes of the **regular** meeting on August 10, 2017.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

It was moved by Dr. Wannemacher, seconded by Mr. Miller, to approve the minutes of the **special** meeting on September 6, 2017.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

PUBLIC PARTICIPATION

There was no public participation.

CORRESPONDENCE

Board Members: No correspondence

Executive Director, Rosemary Rooker:

- Special Ed meets ODE requirements
- Shared a positive letter from a student to the board
- The 22+ Program was approved by the ODE

Treasurer, Mr. Spiess:

- Gave update on Auditor of State communication

CONSENT ITEMS

2017-10-002 Consent Items A-O

It was moved by Mr. Miller, seconded by Dr. Wannemacher, to approve Consent Items A-M (with the adjustments of adding N-O) as follows:

- A. Monthly Financial Report
The Treasurer recommends that the Monthly Financial Report be accepted as presented in Exhibit A.
- B. Update to the Appropriations
The Treasurer recommends that the Updated to the Appropriations be accepted as presented in Exhibit B.
- C. Five Year Forecast and Assumptions
The Treasurer recommends that the Five Year Forecast and Assumptions be accepted as presented in Exhibit C.
- D. 2016-2017 Annual Report, Revised
The Executive Director recommends the revised 2016-2017 Annual Report as presented in Exhibit D.
- E. Employment of Substitute Clerical Aide
The Executive Director recommends the approval of employment of Sharon Snyder as a substitute Clerical Aide at the rate of \$13.44 per hour as a purchased service through Findlay City Schools from September 13, 2017 through May 31, 2017.
- F. Revision Policy JG- Student Absences and Excuses
The Executive Director recommends the revised Policy JG – Student Absences and Excuses be accepted as presented in Exhibit E.
- G. Revision Policy JH- Truancy
The Executive Director recommends the revised Policy JH- Truancy be accepted as presented in Exhibit F.
- H. Policy GFF- Whistleblower Policy
The Executive Director recommends the Policy GFF – Whistleblower Policy be accepted as presented in Exhibit G.
- I. Policy HM- Wellness Policy correction
The Executive Director recommends the revised Policy HM- Wellness Policy be accepted as presented in Exhibit H.
- J. Policies for the 22+ Program
The Executive Director recommends that the following Policies be approved as presented in Exhibit I.

- Policy KA: Admission
- Policy KB: Attendance
- Policy KC: Prior Credit
- Policy KD: Success Plan
- Policy KE: FERPA
- Policy KF: Records

K. Revision Findlay Digital Academy Course Catalog

The Executive Director recommends the approval of the revised Findlay Digital Academy Course Catalog as presented in Exhibit J.

L. Solomon Cloud Solutions Statement of Work

The Executive Director recommends the approval of the Solomon Cloud Solutions Statement of Work at the rate of \$120.00 per hour and shall not exceed the 120 hours or the equivalent of \$14,400.00 as presented in Exhibit K.

M. Revision 2017-2018 Student & Parent Handbook -Truancy

The Executive Director recommends the approval of the revised Student & Parent Handbook – Truancy as presented in Exhibit L.

N. Annual Budget

The Executive Director and the Treasurer recommends that the Board accept the Annual Budget as presented in Exhibit M to be submitted to the Ohio Department of Education.

O. Resignation of Kim Opp

The Executive Director recommends that the Board accept the resignation of Kim Opp, Lead Instructional Coach, effective October 12, 2017 as presented in Exhibit N.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried

DISCUSSION ITEMS

The Board was updated on the following topics:

- Findlay Digital Academy 2017-2018 Grade Card
- Findlay Family Magazine Article
- Conflict of Interest Form for 2017-2018
- Ethics Form for 2017-2018
- Senior Meeting, October 11, 2017
- Significantly Expanded Grant
- Use of the Ohio Alert System
- Senior Portrait Photographer
- OSBA Capital Conference, 62nd Annual Conference, November 12-14, 2017

SPONSOR UPDATE

- Sponsor Evaluation Ratings
- Sponsor Annual Report
- Update on Findlay City Schools contract with the Ohio Department of Education

EXECUTIVE SESSION

It was moved by Pastor Delacruz and seconded by Mr. Miller to go into Executive Session for the discussion of personnel compensation. All voted “yes” at 1:35 p.m.

It was announced at 2:12 to come out of Executive Session.

EXECUTIVE DIRECTOR COMMENTS

There were none

BOARD COMMENTS

There were none

2017-10-004 Adjournment

It was moved by Dr. Wannemacher and seconded by Pastor Delacruz to adjourn at 2:14 p.m.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

President

Treasurer

Read and approved December 7, 2017