

# Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, October 1, 2020

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:03 PM.

Board members present were as follows: President Ms. Bash, Vice-President Dr. Wannemacher, Pastor Delacruz, Mr. Thomas, Rev. Miller, Mrs. Rooker (FDA Executive Director), Mr. Earnest (School Treasurer) via phone, Mr. Roth (Findlay City Schools Superintendent), and Secretary: Michael Brand (FDA Principal)

Absent Board members were as follows: Ms. LaRocco, Mr. Miller

Visitors: No visitors were present.

## **2020-10-001 Approval of the Minutes**

It was moved by Mr. Thomas and seconded by Pastor Delecruz to approve the minutes of the regular meeting on August 6, 2020.

Roll call: Mr. Thomas, Aye; Pastor Delacruz, Aye; Dr. Wannemacher, Aye; Rev. Miller, Aye; Ms LaRocco (Absent); Mr. Miller (Absent); Ms. Bash, Aye.

Ms. Bash declared the motion carried.

**Public Participation:** No Public attended the meeting.

## **Correspondence:**

A. Board Members (Nothing shared)

B. Executive Director, Rosemary Rooker

Mrs. Rooker shared information on the following topics:

- Cumulative Report of High Stakes Review Letter – We did very well with our review scoring 167.3 points out of a possible 168 points.
- DOPR Approval – The Ohio Department of Education shared that our request to serve as a DOPR school for the 2020-2021 school year is approved, pending our enrollment verification.
- The Office of Improvement and Innovation communicated that FDA will remain identified as a “Focus” school. This is our second year out of our three-year improvement plan.
- Status of the Community School Sponsorship Contract Renewal – This letter shared that Findlay City Schools is “delighted” in moving forward with the renewal of our sponsor agreement.

- Parent Letter – Mrs. Rooker shared a letter we received from a parent who was very supportive of our coaches, our school, and the education we provide. This letter was used as a “stakeholder” recommendation for a grant that the academy has applied for.
- C. Treasurer, Stephen Earnest (Nothing shared at this time.)

### **2020-10-002 Consent Items**

- A. Ohio Community School Annual Budget  
The Treasurer recommends that the Ohio Community School Annual Budget be accepted as presented in Exhibit A.
- B. Ohio Community School Five Year Forecast  
The Treasurer recommends that Ohio Community School Five Year Forecast be accepted as presented in Exhibit B.
- C. 2019-2020 Annual Report/Comprehensive Report  
The Executive Director recommends the 2019-2020 Annual Report be accepted as presented in Exhibit C.
- D. Lease Agreement with TLB Corporate Center, LLC  
The Executive Director recommends the approval of the Lease Agreement with TLB Corporate Center, LLC as presented in Exhibit D
- E. Agreement with the Hancock County Educational Service Center for Occupational Therapy Services  
The Superintendent recommends the acceptance of the agreement with the Hancock County Educational Service Center for Occupational Therapy Services as presented in Exhibit E.
- F. Update School Emergency Operations Plan  
The Executive Director recommends the approval of the updated School Emergency Operations Plan as presented in Exhibit F
- G. Update Policy HP Masks with Face Coverings  
The Superintendent recommends updating of Policy HP Masks with Face Coverings as presented in Exhibit G
- H. Adopt Policy HQ Application for Exception from Mask Requirements  
The Superintendent recommends adopting policy HQ Application for Exception from Mask Requirements as presented in Exhibit H
- I. Adopt Policy JJJ Student Health and Safety  
The Superintendent recommends adoption of Policy JJJ Student Health and Safety as presented in Exhibit I
- J. Adopt Policy AO Evaluation of Administrators  
The Superintendent recommends adoption of Policy AO Evaluation of Administrators as presented in Exhibit J.

- K. Adopt Policy GHH Working Remotely  
The Superintendent recommends adoption of Policy GHH Working Remotely as presented in Exhibit K.
- L. Employment of Instructional Coach  
The Superintendent recommends the employment of Erin Gonder, Steven McAdoo and Mary Beth Kennedy-Mowery as Instructional Coaches as a purchased service through Findlay City Schools (at a rate of \$22.43 per hour) on an as needed basis, contingent upon approval of the Findlay City Board of Education.
- M. Acceptance of Grant from Hancock Wood Electric Cooperative  
The Superintendent recommends the acceptance of a \$2,978.00 grant awarded to Findlay Digital Academy by the Hancock Wood Electric Cooperative.
- N. Acceptance of gift to Findlay Digital Academy from Michelle & Gary Moore  
The Superintendent recommends the acceptance of a gift of \$2,500.00 to Findlay Digital Academy by Michelle & Gary Moore.
- O. Salary Adjustment for Barb Ebersole  
The Superintendent recommends a salary adjustment for Barb Ebersole due to increased responsibilities with the 22+ Adult Diploma Program, from \$23,627.00 to \$26,000.00 for the 2020-2021 school year.
- P. Salary Adjustment for Wendy Farrow  
The Superintendent recommends a salary adjustment for Wendy Farrow due to increased responsibilities with the 22+ Adult Diploma Program, from \$36,000.00 to \$37,500.00 for the 2020-2021 school year.

It was moved by Dr. Wannemacher and seconded by Rev. Miller to approve the consent items A-P.

Roll call: Dr. Wannemacher, Aye; Rev. Miller, Aye; Mr. Miller, (Absent); Mr. Thomas, Aye; Ms. LaRocco, (Absent); Pastor Delecruz, Aye; Ms. Bash, Aye.

Ms. Bash declared the motion carried.

### **Discussion Items**

The following items were discussed by the Board.

- Enrollment Numbers – We are currently at 161 active students, with 4 pending. 122 students are from Findlay City School. 39 students are from the county schools. (5 Arcadia, 5 Arlington, 1 Bluffton, 3 Cory, 4 Fostoria, 5 LB, 2 McComb, 2 NB, 4 Riverdale, 5 VB, and 3 Vanlue)
- Millstream /CCP Numbers – We have 15 students enrolled in Millstream. Three of the students are from the county. We also have a total of three students enrolled in Owens and University of Findlay.
- Federal Grants

- Broadband Grant - \$18,000.00 to be spent on 6 hotspots and 10 laptop computers with internal data Wifi capabilities. Money needs to be spent by December 30, 2020.
- Coronavirus Relief Fund – We received \$751.00 to be used toward COVID-19 materials for the lab for social distancing..
- ESSER: Elementary and Secondary School Emergency Relief – We received \$27,038.00 to address learning gaps resulting from disruption in education services due to COVID-19. Money will be used for the support of academic coaches.
- 2019-2020 Report Card. Exhibit L – Due to COVID-19 the State is not providing grades or ratings. However, Mrs. Rooker did share our success in all the graduation rates where we exceeded the State average significantly. Our combined graduation rate was 78.5% with the state average for like schools was 33.5%.
- Special Education Services – We will be using some Special Education support from VLA to help with our large numbers.
- CCIP/OIP – Rosemary and Steve are working together to meet timelines and keep this information updated.
- Senior Meetings – Mr. Brand reported on the two Senior meetings held last week. A variety of topics important to Seniors were covered virtually and then a recording of the meeting was placed on our website for Seniors who were unable to attend the meeting. We had 18 Seniors attend virtually.
- Update on 22+ Program – We just had one student complete his Capstone Project and waiting to officially graduate next week. We have another student preparing for her Capstone Project in the coming week. This will give a total of four (4) 22+ graduates for 2019-2020 school year. Currently working with another 10 students that are working to graduate in the class of 2021.
- Update on E School Funding – HB 123 was approved by the Sentate and is now waiting for a vote from the House. This bill includes a three-tired funding pilot for DOPR E-schools. Expecting house to move on this during lame duck session.

### **Sponsor Update**

- Update on Findlay City School Sponsorship Contract Renewal: FCS Board had a working meeting to discuss contract renewal. Due to the finances at Findlay City Schools, they are hesitant to sign a 5 year agreement and are now considering a 2 or 3 year contract renewal. Troy will let Rosemary know when they will be voting on this.
- Update on Findlay City Schools Sponsor Oversight Committee: September meeting held. The committee recommended a contract renewal based on the scores earned on the Contract Renewal application. The committee reviewed surveys that were completed and developed a plan or PD for the remainder of the year. Next meeting is October 19, 2020.

**Executive Session** – None Requested

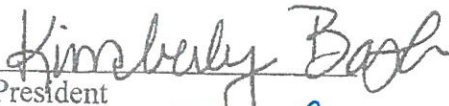
### **2020-10-003 Adjournment**


It was moved by Rev. Miller and seconded by Pastor Delecruz to adjourn the regular meeting on October 1, 2020 at 1:00 PM.

Roll call: Rev. Miller, Aye; Pastor Delecruz, Aye; Dr. Wannemacher, Aye; Mr. Miller, (Absent); Ms. LaRocco, (Absent); Ms. Bash, Aye.

Ms. Bash declared the FDA School Board meeting adjourned.

Next Findlay Digital Academy Board Meeting is scheduled for Thursday, December 3, 2020 at 12:00 PM at the FDA Conference Room.

  
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President

  
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Treasurer

Read and Approved