

Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, June 4, 2020

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

Due to the COVID-19 and Governor DeWine's Distancing Order, today's Findlay Digital Academy Board Meeting is being conducted both in-person with proper social distancing and teleconferencing.

President, Ms. Bash called the meeting to order at 12:07 PM.
(We started a little late due to some virtual connection issues.)

Board members present were as follows: President Ms. Bash, Vice-President Dr. Wannemacher, Ms. LaRocco, Mr. Thomas, Mr. Bill Miller, Rev. Miller, Mrs. Rooker (FDA Superintendent),

Absent Board members were as follows: Pastor Delecruz

Also Attending: Mr. Earnest (School Treasurer), Mr. Roth (Findlay City Schools Assistant Superintendent) and Secretary: Michael Brand (FDA Principal)

No visitors were present.

2020-06-001 Approval of the Minutes

It was moved by Mr. Miller and seconded by Rev. Miller to approve the minutes of the regular meeting on April 9, 2020 at 12:02 PM.

Roll call: Mr. Miller, Aye; Rev. Miller, Aye, Dr. Wannemacher, Aye; Mr. Thomas, Aye; Ms. LaRocco, Aye; Pastor Delacruz, Absent; Ms. Bash, Aye;

Ms. Bash declared the motion carried.

Public Participation: No Public attended the meeting.

Correspondence:

A. Mrs. Rooker (Findlay Digital Academy Superintendent) shared information on the following:

- May Sponsor Site Visit was held with Mr. Kurt from Findlay City Schools. All went well and there were no issues.
- Shared information from Paulo DeMaria (ODE) on the forth coming Reset Planning guide for Ohio schools.
- FDA earned a Hancock Wood Electric Trust Grant for \$2978.00 for updating our desktop computers in our lab. This is part of a three phase/year project.

- Shared a letter from a graduating senior. The letter thanked us for all we did to help him earn his diploma and an apology for him not applying himself as much as he could have. The gentleman is the second student from his family to graduate from FDA.
- B. Mr. Earnest (Findlay Digital Academy School Treasurer) shared information on current FDA financials, and dealing with FTE counts that he is currently trying to wrap up with Rosemary's assistance. We are close to being on our budget. We will be either a little over or a little under according to what may be taken away due to COVID-19 issues.

2020-06-002 Consent Items

- A. Monthly Financial Report
The Treasurer recommends that the Monthly Financial Report for April 2020 be accepted as presented in Exhibit A.
- B. Acceptance of Resignations
The Executive Director recommends the approval of resignations from: Susan Roby as presented in Exhibit B.
- C. 2020-2021 Executive Director Contract
The President of the Board of Directors recommends the approval of the re-employment of Rosemary Rooker as Executive Director/Superintendent for the 2020-2021 school year as stated in the Findlay Digital Academy contract effective August 1, 2020 through July 31, 2021 as presented in Exhibit C.
- D. Joint Agreement with the Hancock County Educational Service Center
The President of the Board of Directors recommends the approval of the Joint Agreement with the Hancock County Educational Service Center regarding the employment of Rosemary Rooker as Executive Director for the Findlay Digital Academy as presented in Exhibit D.
- E. Acceptance of Agreement with Jefferson County Educational Service Center (Curriculum)
The Executive Director recommends the approval of the participation agreement between Findlay Digital Academy and the Jefferson County Educational Service Center for an internet-based educational curriculum and delivery system for 12 months beginning July 1, 2020 and ending June 30, 2021 as presented in Exhibit E.
- F. 22+ Adult High School Diploma Program Handbook
The Executive Director recommends the approval of the 2020-2021 22+ Adult High School Diploma Program Handbook as presented in Exhibit F
- G. 22+ Adult High School Diploma Program Application
The Executive Director recommends the approval of the 2020-2021 22+ Adult High School Diploma Program Application as presented in Exhibit G

- H. Policy HI: Parent/Foster Parent Involvement and Participation Review
The Executive Director recommends Policy HI Parent/Foster Parent Involvement and Participation be reviewed and readopted as presented in Exhibit H
- I. Policy HI Form: Parent/Foster Parent Involvement and Participation Revision
The Executive Director recommends the revision of Policy HI Form Parent/Foster Parent Involvement and Participation as presented in Exhibit I
- J. Acceptance of Comprehensive Instructional Services Agreement with TRECA
The Executive Director recommends the approval of the Comprehensive Instructional Services Agreement for Community Schools and TRECA Enhancement services entered into for FY 2021 with TRECA as presented in Exhibit J
- K. 2010-2021 Treasurer Agreement
The Executive Director recommends the approval of the re-employment of Stephen Ernest as Treasurer for the 2020-2021 school year at a salary of \$20,000.00 effective August 1, 2020 through July 31, 2021 as presented in Exhibit K
- L. 2020-2021 Employment of EMIS Coordinator
The Executive Director recommends the employment of John Sipusic as the EMIS Coordinator effective August 1, 2020 through July 31, 2021 for \$750.00 per month (prorated on an \$9,000.00 annual salary) as a purchased service through the Hancock County ESC.
- M. Employment of Administrative Assistant
The Executive Director recommends the employment of Michele Cassidy as Administrative Assistant from September 3, 2020 through June 11, 2021 at a salary of \$23,251.28 where all salary and benefits will be purchased through the Hancock County ESC pending approval of the Hancock County ESC
- N. 2020-2021 Principal Contract
The Executive Director recommends the approval of employment of Michael Brand as Principal for the 2020-2021 school year at a salary of \$68,400.00 where all salary and benefits will be purchased through the Hancock County ESC effective August 3, 2020 through June 30, 2021, contingent upon the approval of the Hancock County Educational Service Center.
- O. Testing/Curriculum Coordinator
The Executive Director recommends the engagement of Wendy Farrow as Testing/Curriculum for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$36,000.00 for a 10 month contract effective August 11, 2020, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

P. Special Education Coordinator

The Executive Director recommends the engagement of Lori Faeth as the Special Education Coordinator for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$42,000.00 for a 10 month contract effective August 11, 2020, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

Q. College & Career Readiness Coordinator

The Executive Director recommends the engagement of Linda Huffman as the College & Career Readiness Coordinator for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$42,000.00 for a 10 month contract effective August 11, 2020, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

R. Lead Instructional Coach/Work Based Learning Coordinator

The Executive Director recommends the engagement of Gregg Lang as Lead Instructional Coach for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$30,000.00 for a 10 month contract effective August 11, 2020, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

S. Mentor/Data Coordinator

The Executive Director recommends the engagement of Barb Ebersole as a Mentor/Data Coordinator for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$23,627.00 for a 10 month contract effective August 11, 2020 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

T. Technology Coordinator

The Executive Director recommends the engagement of Nicholas Donaldson as Technology Coordinator for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$40,000.00 from August 3, 2020 through June 11, 2021 contingent upon approval of the Findlay Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

U. Secretary

The Executive Director recommends the engagement of Sharon Snyder as a Secretary for the 2020-2021 school year to be purchased through Findlay City Schools at a cost of \$16.78 per hour as a purchased service through Findlay City Schools on an as needed basis, contingent upon approval of the Findlay City Board of Education.

V. Data Coach

The Executive Director recommends the engagement of Mary Beth Faeth as Data Coach for the 2020-2021 school year to be purchased through Findlay City Schools at a cost \$22.43 per hour as a purchased service through Findlay City Schools on an as needed basis, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

W. Attendance Coach

The Executive Director recommends the engagement of Cindy Frantz, as FDA Attendance Coach for the 2020-2021 school year to be purchased through Findlay City Schools at the cost of \$22.43 per hour as a purchased service through Findlay City Schools for up to 29 hours per week for 40 weeks of service, (two weeks before school starts through two weeks after), contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2020-2021 school year to maintain said engagement through the end of the 2020-2021 school year.

X. Instructional Coaches

The Executive Director recommends the engagement of Susan Busey, Rob Fox, David Vaas, Jane VanRenterghem, Gary Wilson, Gary Lathrop, Brenda Boster, Deb Rollins, Rhonda Nye, Ann Spuller, and Linda Darnall as Instructional Coaches for the 2020-2021 school year to be purchased through Findlay City Schools at the cost of \$22.43 per hour on an as needed basis, contingent upon approval of the Findlay City Board of Education.

Y. School Resource Officer & Head of the Law Enforcement Unit

The President of the Board of Director recommends the approval of appointing Michael Brand as the School Resource Officer and the Head of the Law Enforcement Unit.

It was moved by Dr. Wannemacher and seconded by Mr. Thomas to approve the consent items A-Y.

Roll call: Dr. Wannemacher, Aye; Mr. Thomas, Aye; Rev. Miller, Aye; Mr. Miller, Aye; Ms. LaRocco, Aye; Pastor Delacruz, Absent; Ms. Bash, Aye;

Ms. Bash declared the motion carried.

Discussion Items

The following items were discussed by the Board.

- Graduation 2020
- Climate Data Exhibit L
- Truancy Statistics Exhibit M
- CCIP/OIP
- 2019-2020 FTE
- 22+ Program
- Marketing
- Sponsor Contract Renewal
- DOPR Application for 2020-2021
- Re-Starting for the 20/21 school year

Sponsor Update

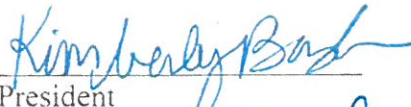
- Troy Roth shared that he is working on the processes listed below and have them ready by the end of June. He also shared that he looks forward to working with us and attending our meetings in person in the future.
- Sponsor Evaluation Quality Practices
- Sponsor Evaluation Compliance

2020-06-003 Adjournment


It was moved by Mr. Thomas and seconded by Mr. Miller to adjourn the meeting at 1:19 PM.

Roll call: Mr. Thomas, Aye; Mr. Miller, Aye; Dr. Wannemacher, Aye; Rev. Miller, Aye; Ms. LaRocco, Aye; Pastor Delacruz, Aye; and Ms. Bash, Aye

Next Findlay Digital Academy Board Meeting is scheduled for Thursday, August 6, 2020 at 12:00 PM at the FDA Conference Room.



President



Treasurer

Read and Approved