

Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, August 5, 2021

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio. 45840.

President, Ms. Bash called the meeting to order at 12:02 PM.

Board members and administration present were as follows: President Ms. Bash, Vice-President Dr. Wannemacher, Mr. Thomas, Mr. Miller, Mrs. Rooker (FDA Executive Director), Mr. Earnest (School Treasurer) via phone, Mr. Roth (Findlay City Schools Superintendent), and Secretary: Michael Brand (FDA Principal)

Absent Board members were as follows: Ms. LaRocco, Rev. Miller

Visitors: None were present.

2021-08-001 Approval of Minutes

It was moved by Mr. Thomas and seconded by Mr. Miller to approve the minutes of the regular meeting on June 3, 2021.

Roll call: Mr. Thomas, Aye; Mr. Miller, Aye; Dr. Wannemacher, Aye; Ms. Bash, Aye; Ms. LaRocco, Absent; Rev. Miller, Absent

Motion passed.

Public Participation: Nothing shared.

Correspondence:

Board Members – Nothing shared.

Superintendent, Rosemary Rooker – Rosemary shared that three forms need to be completed by the Board. These forms were located in the front pocket of their Board notebooks. (Code of Ethics, Confidentiality and Conflict of Interest Policy and Disclosure Form, and the Findlay Digital Governing Authority Survey.)

Treasurer, Stephen Earnest – Nothing shared.

2021-08-002 Approve New FDA Board Member

It was moved by Mr. Miller and seconded by Dr. Wannemacher to approve Mr. Randy Galbraith as an FDA Board member.

Roll call: Mr. Miller, Aye; Dr. Wannemacher, Aye; Mr. Thomas, Aye; Ms. Bash, Aye; Ms. LaRocco, Absent; Rev. Miller, Absent

Motion Passed.

2021-08-003 Consent Items

- A. June Financial Report
The treasurer recommends that the June Financial Report be accepted as presented in Exhibit A.
- B. eSchool Plan for Providing Special Education & Related Services to Students with Disabilities- FY 2022
The Superintendent recommends the approval of the eSchool Plan for Providing Special Education & Related Services to Students with Disabilities -FY 2022 presented to Sponsor School District, Findlay City Schools. As presented in Exhibit B.
- C. 2021-2022 Student & Parent Handbook
The Superintendent recommends the approval of the 2021-2022 Student & Parent Handbook as presented in Exhibit C.
- D. 2021-2022 Staff Handbook
The Superintendent recommends the approval of the 2021-2022 Staff Handbook as presented in Exhibit D
- E. 2021-2022 Course Catalog
The Superintendent recommends the approval of the 2021-2022 Course Catalog as presented in Exhibit E
- F. Remove and replace Policy JDDD Positive Behavior Intervention Supports, Restraint, Seclusion and Prohibited Practices
The Superintendent recommends the removal of Policy JDDD Positive Behavior Intervention Supports, Restraint, Seclusion and Prohibited Practices with Restraint and Seclusion as presented in Exhibit F.
- G. Joint Agreement with the Jefferson County Educational Service Center
The Superintendent recommends the approval of the Joint Agreement with the Jefferson County Educational Service Center regarding the employment of Erin Gonder as Intervention Specialist for the Findlay Digital Academy as presented in Exhibit G.

H. Salary Revision for Work Based Learning/Orientation/Coach

The Superintendent recommends the engagement of Gregg Lang as Work Based Learning/Orientation/Coach for the 2021-2022 school year to be purchased through Findlay City Schools at a cost of \$35,000.00 for a 10 month contract effective August 9, 2021, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education and provided the Board retains sufficient funding during the 2021-2022 school year to maintain said engagement through the end of the 2021-2022 school year.

It was moved by Mr. Thomas and seconded by Dr. Wannemacher to approve the Consent Items A-H.

Roll call: Mr. Thomas, Aye; Dr. Wannemacher, Aye; Mr. Miller, Aye; Mr. Galbraith, Aye; Ms. Bash, Aye; Ms. LaRocco, Absent; Rev. Miller, Absent

Motion passed.

Discussion Items:

- Code of Ethics – Form completed annually.
- Confidentiality and Conflict of Interest Policy and Disclosure Form – Form completed annually.
- Findlay Digital Governing Authority Survey – Form completed annually.
- Extended School Year Program Update – Rosemary shared that due to this program we gained 4 additional graduates and numerous students advanced their course completions. Costs: Spring- \$29,471.00 and Summer- \$12,026.00. We will be looking to extend hours during the 21/22 school year and will use federal funds received to cover the additional costs.
- E School Funding HB 123 Update – This program has been extended for two additional school years. To date this program has afforded us \$148,526.00. We are expecting the Ohio Department of Education to do an adjustment in the Fall which should result in additional revenue for FDA.
- Graduation 2021 Update – Rosemary thanked everyone who worked and supported our students this past school year. We graduated 52 students and 4 additional students during the summer for a total of 56 graduates. FDA 22+ graduated 6 students this past year. Graduation for next school year is scheduled for Saturday, May 28, 2022.
- Results of FY'21 FTE Review – Rosemary shared that this time that we have not yet received results from our FTE Review. We are expecting somewhere around 114 FTE's.
- Overview of Report Card FY'21 – Rosemary handed out our most recent State Report Card. Due to COVID-19 most the areas are “Not Rated” for both community schools and traditional school districts. One area that was rated for DOPR schools was Graduation Rate and, again, we performed well above the state average for similar DOPR schools
- Review of the American Rescue Plan on the FDA Website – Rosemary shared our Safe Return to In-Person Instruction – Continuity of Services Plan for

2021-2022 (Handout). This plan details what FDA will be doing to provide a safe return to in-person instruction.

- Re-Opening the Lab for the 21/22 School Year – Rosemary shared with the Board the concerns of opening our lab without the staff and students wearing masks. Information from the Ohio Department of Health Guidance was shared with the Board. Also, the latest update from the Hancock County Department of Health of our local COVID related numbers was shared. The board elected to take no additional action at this time. Rosemary reported that she would keep them informed as things progressed.
- Marketing for 2021-2022 – Rosemary shared the marketing this year was on four fronts: 1) FaceBook – 3 campaigns planned for 2 weeks each. 2) Billboards – 2 electronic billboards in Findlay. 3) Google Ad Words campaign. 4) The Courier – Article in the Saturday issue.
- Enrollment for the 2021-2022 School Year – At this time we have 112 students carried over from the last school year. We have 24 student applications that were submitted during the summer months. We are hopeful for more students in August. 14 of our students are currently in Millstream.
- Update on 22+ Program – Currently this program has 16 students enrolled and 7 new student applications have been submitted. Our FDA 22+ Program earned \$14,214.00 last school year. We are seeing an increase in applications for this program.
- CCIP/OIP – Rosemary shared that this is grant to our Compliance and Federal Programs and Grants. After gathering input from stakeholders, plans were created that details use these dollars. Goal was to best serve our students and their educational needs for the next three years.
- Sponsor Site Visit August 5, 2021 – Rosemary shared that she and Troy met to conduct our Site visit. All went well.

Sponsor Update:

- Semi-Annual Legal Update Professional Development – Troy Roth shared information on the following legislative issues:
 - HB 244 regarding technology-based educational opportunities
 - HB 82 allows parents/guardians of high school students to opt the student out of taking a nationally standardized college admission (ACT/SAT)
 - HB 67 amendments related to state assessments, high school graduation requirements, and community school sponsor evaluations for the 2020-2021 school year.
 - HB 110 making operating appropriations for the biennium.
- Roles and Responsibilities Professional Development – Troy Roth shared information related to the Roles and Responsibilities of the School and Sponsor as stated in the 2021 renewal agreement between Findlay City Schools and Findlay Digital Academy.

Executive Director Comments: No additional comments were shared.

Board Comments: No additional comments were shared.


2021-08-004 Adjournment

It was moved by Mr. Thomas and seconded by Mr. Miller to adjourn the regular meeting on August 5, 2021 at 1:05 PM.


Roll call: Mr. Thomas, Aye; Mr. Miller, Aye; Dr. Wannemacher, Aye; Mr. Galbraith, Aye; Ms. Bash, Aye; Ms. LaRocco, Absent; Rev. Miller, Absent

Meeting Concluded

Next Findlay Digital Academy Board Meeting is scheduled for Thursday, October 7, 2021 at 12:00 PM at the FDA Conference Room.



President



Treasurer

Read and Approved

