

August 2, 2018

The Board of Directors of the Findlay Digital Academy met in regular session at 12:04 p.m. at Findlay Digital Academy, 1219 W. Main Cross, Findlay, Ohio 45840.

President, Ms. Bash, called the meeting to order. Board members present were: Ms. Bash, Pastor Delacruz, Mr. Martin, Mr. Miller and Dr. Wannemacher. Also attending were Ms. Rooker - FDA Executive Director, Mr. Earnest - FDA Treasurer, Mrs. White – FDA Consultant, Mr. Kurt – FCS Superintendent, and Mrs. Steiner - FDA Admin. Asst.

Absent board member was Rev. Miller. Ms. LaRocco arrived at 12:07.

2018-8-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Pastor Delacruz, to approve the minutes of the regular meeting on June 14, 2018.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Mr. Martin, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

PUBLIC PARTICIPATION

There was no public participation.

CORRESPONDENCE

Board Members:

- None

Executive Director, Rosemary Rooker:

- Good news from Department of Education (letter stating we maintain our DORP status)
- Bond Letter received for Stephen
- Billboards are up
- Findlay Family Magazine ad is in this issue

Ms. LaRocco arrived at 12:07

Treasurer, Mr. Earnest:

- None

CONSENT ITEMS

2018-8-002 Consent Items A-O

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report be accepted as presented in Exhibit A.

B. June Financial Report

The treasurer recommends that the June Financial Report be accepted as presented in Exhibit B.

Dr. Wannamacher moved and Mr. Martin seconded that we add and accept the July Financial Report.

C. eSchool Plan for Providing Special Education & Related Services to Students with Disabilities- FY 2019

The Superintendent recommends the approval of the eSchool Plan for Providing Special Education & Related Services to Students with Disabilities -FY2019 presented to Sponsor School District, Findlay City Schools. As presented in Exhibit C

D. 2018-2019 Student & Parent Handbook

The Superintendent recommends the approval of the 2018-2019 Student & Parent Handbook as presented in Exhibit D.

E. 2018-2019 Staff Handbook

The Superintendent recommends the approval of the 2018-2019 Staff Handbook as presented in Exhibit E.

F. 2018-2019 Course Catalog

The Superintendent recommends the approval of the 2018-2019 Course Catalog as presented in Exhibit F.

G. 22+ Adult High School Diploma Program Handbook

The Superintendent recommends the approval of the 2018-2019 22+ Adult High School Diploma Program Handbook as presented in Exhibit G.

H. Acceptance of Comprehensive Instructional Services Agreement with TRECA

The Superintendent recommends the approval of the Comprehensive Instructional Services Agreement for Community Schools and TRECA Enhancement Services entered into for FY 2019 with TRECA as presented in Exhibit H.

I. Attendance Coach Job Description

The Superintendent recommends the job description for Attendance Coach be accepted as presented in Exhibit I.

J. Revision of Policy JG Student Absences and Excuses

The Superintendent recommends the revised of Policy JG Student Absences and Excuses Policy as presented in Exhibit J.

K. Acceptance of Evaluation of Instructional Staff Policy AN

The Superintendent recommends the acceptance of Policy AN Evaluation of Instructional Staff as presented in Exhibit K.

L. Employment of Attendance Coach

The Superintendent recommends the employment of Cindy Frantz as FDA Attendance Coach to be purchased through Findlay City Schools at the rate of \$21.78 per hour for up to 20 hours per week for 40 weeks, contingent upon approval of the Findlay City Board of Education.

M. Employment of EMIS Coordinator

The Superintendent recommends the employment of John Sipusic as the EMIS Coordinator effective August 1, 2018 through July 31, 2019 for \$666.66 per month (prorated on an \$8,000.00 annual salary) as a purchased service through the Hancock County ESC.

N. Employment of Technology Coordinator

The Superintendent recommends the employment of Gregory Donovan as the technology coordinator at the rate of \$16.50 per hour for a total of 20 hours per week effective July 30, 2018, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service as a purchased service through the Hancock County ESC for the 2018-2019 school year.

O. Acceptance of Non Competitive award from Hancock county Board of alcohol, Drug Addiction & Mental Health Services

The Superintendent recommends the acceptance of a Non-Competitive award of \$1,000.00 from the ADAMHS board to support youth-led prevention initiatives at Findlay Digital Academy. Funds to be used during the 2018-2018 school year.

It was moved by Dr. Wannemacher, seconded by Mr. Miller, to approve Consent Items A-O as follows:

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

2018-8-003 Resolution

Resolution

The Superintendent recommends a resolution to follow procurement requirements of OMB Circular A-110

RESOLUTION

The Governing Authority of Findlay Digital Academy, Hancock County, Ohio, met in special session on the 2nd day of August, 2018, at the offices of said Governing Authority, with the following members present:

Ms. Bash
Mr. Miller

Pastor Delacruz
Dr. Wannemacher

Ms. LaRocco

Mr. Martin,

The Fiscal Officer advised the Governing Authority that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Governing Authority pursuant thereto were complied with for the meeting.

Mr. Martin moved the adoption of the following Resolution:

NOW, THEREFORE, BE IT R ESOLVED by the Governing Authority of Findlay Digital Academy, Hancock County, Ohio, that:

Section 1. Findlay Digital Academy will continue to follow the procurement requirements of OMB Circular A-110 and will further utilize the additional one-year grace period permitted thru June 30, 2018 on Uniform Guidance.

Section 2. It is found and determined that all formal actions of this Governing Authority concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Governing Authority, and that all deliberations of this Governing Authority and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including O.R.C. §121.22.

Pastor Delacruz seconded the motion, and upon roll call on the adoption of the Resolution, the vote was as follows:

Ms. Bash, aye
Mr. Miller, aye

Pastor Delacruz, aye
Dr. Wannemacher, aye

Ms. LaRocco, aye

Mr. Martin, aye

Motion passed and adopted this 2nd day of August, 2018.

I hereby certify that the foregoing is a true, accurate, and correct excerpt from the minutes of the regular meeting of the Governing Authority of Findlay Digital Academy held on the 2nd day of August, 2018, showing the adoption of the Resolution hereinabove set forth.

Governing Authority President, Ms. Bash

Attest:

Stephen Earnest, Fiscal Officer
Findlay Digital Academy
Hancock County, Ohio

DISCUSSION ITEMS

The Board was updated on the following topics:

- Career Technical Education (need to hear from Mike re: credit, and then have a special board meeting after conference call with attorney)
- Day Ketterer Attorney changing Firms

Mr. Miller made a motion to end the relationship between FDA and Day Ketterer concerning the 2015-2016 FTE Appeal with the Ohio Department of Education. Representation for this issue to be moved to Pepple & Waggoner, Brian DeSantis, and all records are to be transferred. Mr. Martin seconded.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

- Graduation, Saturday, May 25, 2019
- CCIP/OIP
- Sponsor Site Visit July 26, 2018
- Update on 2015-2016 FTE Appeal
- 2017-2018 FTE Review
- Marketing for 2018-2019
- Conflict of Interest Forms
- Ethics Forms
- Findlay Digital Academy Governing Authority Survey
- Enrollment for the 2018-2019 School Year
- Partnership with G.S.W. Manufacturing, Inc.
- Community Presentations

SPONSOR UPDATE

- Legal Update Professional Development
- Roles and Responsibilities Professional Development

Mr. Kurt left at 1:29 p.m.

EXECUTIVE DIRECTOR COMMENTS

Appreciates the conversation about Millstream.

BOARD COMMENTS

There were none

2018-8-004 Adjournment

It was moved by Pastor Delacruz and seconded by Mr. Miller to adjourn at 1:39 p.m.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

President

Treasurer

Read and approved August 16, 2018