

# Findlay Digital Academy

Regular Board Meeting Minutes

Thursday, April 9, 2020

12:00 PM

The Board of Directors of the Findlay Digital Academy met in a regular session at 12:00 PM at Findlay Digital Academy, 1219 West Main Cross, Findlay, Ohio 45840.

Due to the COVID-19 and Governor DeWine's Distancing Order, today's Findlay Digital Academy Board Meeting is being conducted via teleconference/livestream through a link provided at [Findlaydigitalacademy.com](http://Findlaydigitalacademy.com)

President, Ms. Bash called the meeting to order at 12:02 PM.

Board members present were as follows: President Ms. Bash, Vice-President Dr. Wannemacher, Pastor Delacruz, Mr. Bill Miller, Mr. Thomas, Mrs. Rooker (FDA Executive Director),

Absent Board members were as follows: Rev. Miller

Also Attending: Mr. Earnest (School Treasurer), Mr. Kurtz (Findlay City Schools Superintendent), Mr. Roth (Findlay City Schools Assistant Superintendent) and Secretary: Michael Brand (FDA Principal)

No visitors were present.

## 2020-04-001 Approval for Teleconferencing

Dr. Wannemacher made the following motion:

As per amendments made to HB 197, the Findlay Digital Academy Governing Board can hold, attend, and take public action in public meetings by teleconference, or other similar means. This will be in effect during the period of emergency declared by Executive Order 2020-01D and not beyond December 1, 2020.

It was moved by Mr. Miller and seconded by Dr. Wannemacher to approve using teleconferencing for the Findlay Digital Governing Board meeting.

Roll call: Ms. Bash, Aye; Pastor Delacruz, Aye; Ms. LaRocco, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Rev. Miller, Absent; Dr. Wannemacher, Aye.

Ms. Bash declared the motion carried.

## 2020-04-002 Approval of the Minutes

It was moved by Pastor Delacruz and seconded by Mr. Thomas to approve the minutes of the regular meeting on February 11, 2020 at 12:01 PM.

Roll call: Ms. Bash, Aye; Pastor Delacruz, Aye; Ms. LaRocco, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Rev. Miller, Absent; Dr. Wannemacher, Aye.

Ms. Bash declared the motion carried.

**Public Participation:** No Public attended the meeting. (A link was provided on the Findlay Digital Academy Website.)

**Sponsor Update:**

Mr. Kurtz (Findlay City School Superintendent) shared information on the following:

- Sponsor Spring Annual Report for 2019-2020 (Exhibit K)
  - o This letter will be sent to Findlay Digital Academy parents in an April mailing.
- Semi Annual Legal Update (OASBO Update)
  - o House Bill 197 in response to COVID-19
- Sponsor Evaluation School Compliance Rubric Update
  - o Mr. Kurt updated the Governing Board of the progress being made with this year's documentation. Due to Findlay City Schools' receiving three consecutive years of Meets/Exceeds ratings, they are not required to submit documentation to the Ohio Department of Education again until 2022

**Correspondence:**

A. Mrs. Rooker (Findlay Digital Academy Superintendent) shared information on the following:

- Sponsor: Follow up letter- High Stakes Review was received from Findlay City Schools.
  - o Report card data was reviewed in the correspondence. Findlay Digital Academy was recognized as meeting terms of the sponsor contract with Findlay City Schools. Positive comments were included that favor contract renewal.
- Sponsor: Reminder letter from Findlay City Schools- Responsibilities of School
  - o Reviewed as part of the Sponsor Contract with Findlay City Schools.
- Sponsor: Follow up letter from Findlay City Schools related to the March Site Visit at Findlay Digital Academy
  - o Findlay Digital Academy was found to be in compliance in all areas.
- Ohio Auditor of State: Clean Audit Announcement
  - o Press release was posted in the local newspaper, The Courier.
- Ohio Department of Education: Maintenance of Effort Approval Notice
  - o Notice received from the Ohio Department of Education that Findlay Digital Academy has met the requirements for Maintenance of Effort for 2019.

B. Mr. Earnest (Findlay Digital Academy School Treasurer) shared information on FDA's 5-Year Forecast. Mr. Earnest also shared that he does not see any significant changes from now through May.

**2020-04-003 Approve Submission of 5-Year Forecast in May.**

It was moved by Mr. Miller and seconded by Dr. Wannemacher to approve submitting the previous 5-Year Forecast in May.

Roll call: Ms. Bash, Aye; Pastor Delacruz, Aye; Ms. LaRocco, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Rev. Miller, Absent; Dr. Wannemacher, Aye.

Ms. Bash declared the motion carried.

2020-04-004 Consent Items

- A. Monthly Financial Report  
The Treasurer recommends that the Monthly Financial Report be accepted as presented in Exhibit A.
- B. Amended and Restated Joint Agreement  
The Treasurer recommends that the Amended and Restated Joint Agreement be accepted as presented in Exhibit B.
- C. Findlay Digital Academy Contract of Executive Director  
The Treasurer recommends that the Findlay Digital Academy Contract of Executive Director be accepted as presented in Exhibit C.
- D. Resolution for the Operation of School During the Pendency of Executive Order 2020-01D, ODH Director's Order Regarding the Closure of All K-12 Schools in Ohio and Future Orders Requiring School Response  
The Executive Director recommends the adoption of the Resolution for the Operation of School During the Pendency of Executive Order 2020-01D, ODH Director's Order Regarding the Closure of All K-12 Schools in Ohio and Future Orders Requiring School Response as presented in Exhibit D.
- E. Graduation List  
The Executive Director recommends that the 2019 Graduation List be accepted as presented in Exhibit E, provided students meet the graduation requirements.
- F. Review & Revision of Policy IU Graduation/Diploma Requirements  
The Executive Director recommends the approval of revisions after review to policy IU Graduation/Diploma Requirements as presented in Exhibit F.
- G. Adopt Policy IU Graduation/Diploma Requirements Form  
The Executive Director recommends adoption of Policy IU(2) Graduation/Diploma Requirements Form as presented in Exhibit G.
- H. Review and Re-Adoption of Policy IX Career Advising  
The Executive Director recommends Policy IX Career Advising be re-adopted as presented in Exhibit H.
- I. Removal of Policy JV Student Suspension Policy JW Emergency Removal of Student and Policy JX Student Expulsion and replace with Policy JV (2) Student Discipline

The Executive Director recommends the approval to remove Policy JV Student Suspension Policy JW Emergency Removal of Student and Policy JX Student Expulsion and replace with Policy JV(2) Student Discipline as presented in Exhibit I.

It was moved by Mr. Thomas and seconded by Mr. Miller to approve the consent items A-I.

Roll call: Ms. Bash, Aye; Pastor Delacruz, Aye; Ms. LaRocco, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Rev. Miller, Absent; Dr. Wannemacher, Aye.

Ms. Bash declared the motion carried.

#### 2020-04-005 Resolution (Consent Item D)

It was moved by Mr. Miller and seconded by Dr. Wannemacher to approve the resolution for the Operation of School During the Pendency of Executive Order 2020-01D, ODH Director's Order Regarding the Closure of All K-12 Schools in Ohio and Future Orders Requiring School Response

Roll call: Ms. Bash, Aye; Pastor Delacruz, Aye; Ms. LaRocco, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Rev. Miller, Absent; Dr. Wannemacher, Aye.

Ms. Bash declared the motion carried.

#### Discussion Items

The following items were discussed by the Board.

- Climate Data 3<sup>rd</sup> Quarter (Exhibit J)
- CCIP Update
  - Updates being made as appropriate to Findlay Digital Academy CCIP—federal grants allocations.
- Adjustments being made at FDA due to School Closure
  - Virtual meetings being held a minimum of twice per week with the leadership team.
  - Since the tutoring lab is not accessible, online tutoring has been made available for students to access.
  - Rosemary continues to “track” FTE’s, especially during the school building closure. Students working, however seeing a decrease in student engagement due to numerous reasons, all related to the COVID-19 emergency.
- Updates from the Ohio Department of Education. Summary provided related to:
  - Graduation Requirements
  - State Assessments
  - Report Cards/Accountability
- Graduation 2020

- o Discussion held related to the May 24, 2020 Graduation Ceremony
- o Will await Governor DeWine's announcement in May before any decisions will be made.

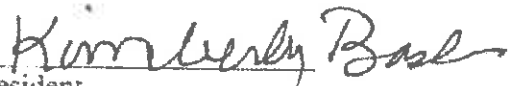
Executive Session - None Requested


2020-04-006 Adjournment

It was moved by Dr. Wannemacher and seconded by Pastor Delacruz to adjourn the meeting.

Roll call: Ms. Bash, Aye; Pastor Delacruz, Aye; Ms. LaRocco, Aye; Mr. Thomas, Aye; Mr. Miller, Aye; Rev. Miller, Absent; Dr. Wannemacher, Aye.

Next Findlay Digital Academy Board Meeting is scheduled for Thursday, June 4, 2020 at 12:00 PM at the FDA Conference Room.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

Read and Approved