

**FINDLAY DIGITAL ACADEMY
Regular Board Meeting Minutes
Thursday, April 1, 2021
1:30 p.m.
1219 W. Main Cross, Findlay, OH**

The Board of Directors of the Findlay Digital Academy met in regular session at 1:33 pm. at Findlay Digital Academy, 1219 West Main Cross, Findlay, OH. 45840.

Vice President, Dr. Wannemacher called the meeting to order at 1:33 p.m.

Board members present were as follows: Ms. Bash (virtual), Vice President Dr. Wannemacher, Mr. Thomas, Mr. Miller, Rev. Miller
Absent board member: Mrs. LaRocco

Guests included: Rosemary Rooker, Superintendent Findlay Digital Academy and Stephen Earnest, Findlay Digital Academy Treasurer.

2021-04-001 Approval of Minutes:

It was moved by Mr. Miller and seconded by Dr. Wannemacher to approve the minutes of the regular meeting on February 4, 2021:

Roll call: Ms. Bash: Aye, Ms. LaRocco – not in attendance, Mr. Thomas: Aye, Mr. Miller: Aye, Rev. Miller: Aye, Dr. Wannemacher: Aye.
Motion Passed

Public Participation:

Nothing shared

Correspondenc :

Board Members: No Reports

Superintendent: Rosemary Rooker

- Congratulations to FDA Treasurer, Stephen Earnest for receiving the Ohio Auditor of State Award. A press release was in the local newspaper, The Courier
- Resignation: Gary Lathrop, Academic Coach
Mrs. Rooker shared a letter of resignation from FDA academic coach Gary Lathrop, effective March 31, 2021.

2021-04-002 Acceptance of Resignation Letter

Moved by Zach Thomas to accept Mr. Lathrop's resignation with regrets, seconded by Rev. Will Miller.

Roll call: Ms. Bash: Aye, Ms. LaRocco – not in attendance, Mr. Thomas: Aye, Mr. Miller: Aye, Rev. Miller: Aye, Dr. Wannemacher: Aye.
Motion Passed

Treasurer: Stephen Earnest – No report

Mrs. LaRocco arrived at 1:45 p.m.

2021-04-003 Consent Items A-H

- A. **Monthly Financial Report**
The Treasurer recommends that the Monthly Financial Report be accepted as presented in Exhibit A
- B. **5 Year Forecast**
The Treasurer recommends that the 5 Year Forecast be accepted as presented in Exhibit B.
- C. **Graduation List**
The Executive Director recommends that the 2019 Graduation List be accepted as presented in Exhibit C, provided students meet the graduation requirements.
- D. **Review and Re-Adoption of Policy IX Career Advising**
The Executive Director recommends Policy IX Career Advising be re-adopted as presented in Exhibit D.
- E. **Acceptance of Updated Course Catalog 2020-2021**
The Executive Director recommends the amended course catalog 2020-2021 as presented in Exhibit E.
- F. **Replace and Update Credit Flex Plan IMM**
The Executive Director recommends the replacement of and update of Policy IMM Credit as presented in Exhibit F.
- G. **Instructional Coach**
The Executive Director recommends the engagement of Ellen Laube as an Instructional Coach for the 2020-2021 school year to be purchased through Findlay City Schools at the cost of \$22.34 per hour on an as needed basis, contingent upon approval of the Findlay City Board of Education.
- H. **Provide Stipend for Extended Learning Coordinator**
The Executive Director recommends a stipend for Wendy Farrow of \$4,800.00 for 24 additional days of service to coordinate the Findlay Digital Academy Extended Learning Opportunities Program

It was moved by Mr. Miller and seconded by Rev. Miller to approve the Consent Items A-H.
Roll call: Ms. Bash: Aye, Ms. LaRocco: Aye, Mr. Thomas: Aye, Mr. Miller: Aye, Rev. Miller: Aye, Dr. Wannemacher: Aye.
Motion Passed

i. Discussion Items:

- **Climate Data 3rd Quarter (Exhibit G)**
Third quarter data was presented and reviewed
- **Attendance Data**
Current attendance rate is 87.92%. Tutoring data, virtual/in person data is being collected and was discussed.
- **Graduation May 29, 2021 @ 1:30 pm. Marathon Center for the Performing Arts.** Invitations were distributed to board members.
- **Family Engagement Opportunity: Mobile Food Drive**
Discussion of possibly sponsoring/hosting a mobile food drive in the fall. Also discussed including the Hancock County Mobile Health Clinic
- **Update 22+ Adult Program**
Six adult graduates to date. Currently 15 students actively enrolled and completing coursework. We do have a "wait list" of students that will be added when we receive additional funds from the Ohio Department of Education
- **CCIP Update**
Federal grant monies are constantly being updated and approved by Rosemary Rooker and Stephen Earnest.
- **Extended Learning Plan. (Exhibit H)**
Plan reviewed with board members. Will be made available on the FDA website.
- **Resource Coordinator Position (Exhibit I)**
Discussed as part of the Extended Learning Plan

2021-04-004 Consent of Counselor/Resource Coordinator Job Description

Motion made by Rev. Miller to accept the job description for the Counselor/Resource Coordinator with the intent of filling this position for the 2021-2022 school year. Seconded by Mr. Miller
Roll call: Ms. Bash: Aye, Ms. LaRocco: Aye, Mr. Thomas: Aye, Mr. Miller: Aye, Rev. Miller: Aye, Dr. Wannemacher: Aye.
Motion Passed

- **Facilities Discussion**

2021-04-005 Consent to lease additional space for three years from the TLB Corporate Center, LLC

Motion was made by Mr. Miller to lease additional space from the TLB Corporate Center, LLC with a three-year rental agreement. Seconded by Rev. Will Miller
Roll call: Ms. Bash: Aye, Ms. LaRocco: Aye, Mr. Thomas: Aye, Mr. Miller: Aye, Rev. Miller: Aye, Dr. Wannemacher: Aye.
Motion Passed

Executive Director Comments

Mrs. Rooker shared information about the additional amount of time she must spend to prepare compliance documentation. Discussion was held.

2021-04-006 Motion to provide a stipend to Mrs. Rooker for additional compliance work

Motion was made by Mr. Miller to provide Mrs. Rooker with a stipend of \$12,500.00 for compliance work completed during FY'21. Seconded by Dr. Wannemacher.


Roll call: Ms. Bash: Aye, Ms. LaRocco: Aye, Mr. Thomas: Aye, Mr. Miller: Aye, Rev. Miller: Aye, Dr. Wannemacher: Aye.

Motion Passed

Board Comments: none

Meeting was adjourned by Dr. Wannemacher at 2:48 p.m.

Next Findlay Digital Board Meeting is scheduled for Thursday, August 5, 2021 at 12:00 pm at the FDA Conference Room.



President



Treasurer

Read and Approved