

Findlay Digital Academy  
June 1, 2017

The Board of Directors of the Findlay Digital Academy met in regular session at 12:15 p.m. at Findlay Digital Academy, 1219 W. Main Cross, Findlay, Ohio 45840

President, Ms. Bash, called the meeting to order. Board members present were: Ms. Bash, Pastor Delacruz, Ms. LaRocco, Mr. Martin, Mr. Miller and Dr. Wannemacher. Also attending were Executive Director - Ms. Rosemary Rooker, Treasurer - Mr. Greg Spiess and Visitors Sandy White - Consultant, and Brian Desantis - Attorney. No board members were absent.

**2017-6-001 Approval of Minutes**

It was moved by Dr. Wannemacher, seconded by Mr. Martin, to approve the minutes of the regular meeting on April 3, 2017.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

It was moved by Mr. Miller, seconded by Ms. LaRocco, to approve the minutes of the special meeting on April 18, 2017.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

**PUBLIC PARTICIPATION**

There was no public participation.

**CORRESPONDENCE**

Board Members: Mr. Martin and Dr. Wannemacher commented that graduation went well and enjoyed being there.

Executive Director, Rosemary Rooker: Mrs. Rooker informed the board that she received resignation letters from John Markley (Tech Coordinator), Nancy Roofing (Coach), and Deb Metzger (Coach).

Treasurer, Mr. Spiess: No correspondence

Reverend Miller arrived at 12:38 pm.

**CONSENT ITEMS**

**2017-6-002 Consent Items A-V**

It was moved by Mr. Miller, seconded by Pastor Delacruz, to approve Consent Items A-V as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for April 2017 be accepted as presented in Exhibit A.

B. FY17 Final Appropriations

The Treasurer recommends that the FY17 Final Appropriations be accepted as presented in Exhibit B.

- C. FY18 Temporary Appropriations  
The Treasurer recommends that the FY18 Temporary Appropriations be accepted as presented in Exhibit C.
- D. 2017-2018 Coordinator (Principal) Contract  
The Executive Director recommends the approval of the re-employment of Larry Grove as Coordinator/Principal for the 2017-2018 school year at a salary of \$56,500.00 where all salary and benefits will be purchased through the Hancock County ESC effective August 1, 2017 through July 31, 2018
- E. Employment of Treasurer  
The Board approves the re-employment of Greg Spiess as FDA Treasurer at a salary of \$17,000.00 effective July 1, 2017 as a one-year supplemental contract through Hancock County ESC.
- F. Employment of Lead Instructional Coach/Testing Coordinator  
The Executive Director recommends the re-employment of Kim Opp as Lead Instructional Coach to be purchased through Findlay City Schools for \$33,250.00 for a 10 month contract effective August 1, 2017, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.
- G. Employment of Orientation and Testing Coordinator  
The Executive Director recommends the re-employment of Wendy Farrow as an Orientation & Testing Coordinator for \$30,000.00 for a 10 month contract effective August 1, 2017, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.
- H. Employment of Special Education Coordinator  
The Executive Director recommends the re-employment of Lori Faeth as the Special Education Coordinator for the 2017-2018 school year at a salary of \$40,000.00 for a 10 month contract effective August 1, 2017, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.
- I. Employment of College & Career Readiness Coordinator  
The Executive Director recommends the re-employment of Linda Huffman as the College & Career Readiness Coordinator for the 2017-2018 school year at a salary of \$40,000.00 for a 10 month contract effective August 1, 2017, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.
- J. Employment of Technology Coordinator  
The Executive Director recommends the approval of employment of Samuel McCoy as the technology coordinator at the rate of \$25.02 per hour for up to 1200 hours effective August 1, 2017, (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service as a purchased service through Findlay City Schools for the 2017-2018 school year
- K. Employment of Technology Coordinator Summer Hours  
The Executive Director recommends the approval of summer employment of Samuel McCoy as the technology coordinator at the rate of \$25.02 per hour for up to 140 hours as a purchased service through Findlay City Schools from June 12, 2017 through July 31, 2017

- L. Employment of PLATO Mentor/Data Coordinator 1 of 2  
The Executive Director recommends the re-employment of Barb Ebersole as a PLATO Mentor/Data Coordinator for \$22,550. For a 10 month contract effective August 1, 2017 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.
- M. Employment of PLATO Mentor/Data Coordinator 2 of 2  
The Executive Director recommends the re-employment of Tammy Boyce as a PLATO Mentor/Data Coordinator for \$22,550. For a 10 month contract effective August 1, 2017 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.
- N. Employment of Administrative Assistant  
The Executive Director recommends the re-hiring of Christine Steiner as the Administrative Assistant for the 2017-2018 school year at a salary of \$32,800.00 where all salary and benefits will be purchased through the Hancock County ESC.
- O. Employment of EMIS Coordinator  
The Executive Director recommends the re-hiring of Beth Rowley as the EMIS Coordinator effective July 1, 2017 through June 30, 2018 for \$666.66 per month (prorated on an \$8,000.00 annual salary) as a purchased service through the Hancock County ESC.
- P. Employment of Instructional Coaches  
The Executive Director recommends the employment of Susan Busey, Rob Fox, Michael Janton, Gregg Lang, Deb Metzger, Nancy Ruffing, David Vaas, Jane VanRenterghem, Gary Wilson, Gary Lathrop, Tyler Smith and Ann Spuller as Instructional Coaches to be purchased through Findlay City Schools (at a rate of \$21.78 per hour) on an as needed basis.
- Q. Additional Hours for Community School Consultant  
The Executive Director recommends up to an additional 100 hours be approved for Sandy White's work as School Consultant, to be used through July 31, 2017. Other terms of the agreement remain the same.
- R. School Resource Officer & Head of the Law Enforcement Unit  
The Executive Director recommends the approval of appointing Larry Grove as the School Resource Officer and the Head of the Law Enforcement Unit.
- S. Northwest Ohio Computer Services Cooperative Computer Services Agreement  
The Executive Director recommends the approval of the Northwest Ohio Area Computer Services Cooperative Agreement Services for July 1, 2017 thru June 30, 2020 as presented in Exhibit D.
- T. Acceptance of Non Competitive Award from Hancock County Board of Alcohol, Drug Addiction & Mental Health Services  
The Executive Director recommends the acceptance of a Non Competitive Award of \$1,000.00 from the ADAMHS board to support youth-led prevention initiatives at Findlay Digital Academy. Funds to be used during the 2017-2018 school year.
- U. Acceptance of Gift on Behalf of Zonta Club of Findlay  
The Executive Director recommends the acceptance of a gift of \$200.00 for the Findlay Digital Academy graduation ceremony.

## V. Policies & Forms

The Executive Director recommends that the following Policies & Forms be approved as presented in Exhibit E.

- Policy HI: Parent/Foster Parent Involvement and Participation
- Form HI: Model Parent/Foster Parent Compact
- Policy IE: Curriculum
- Policy IG: Special Education Policy
- Policy IN: Academic Achievement
- Policy IQ: Promotion and Retention of Students
- Policy IR: Testing Programs
- Policy IU: Graduation Requirements
- Policy JCC: Asthma Medication and Epinephrine Auto injectors
- Policy JD: School Admission
- Policy JDD: Known Food Allergies
- Policy JGG: Student Safety
- Policy JHHH: Corporal Punishment

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Reverend Miller, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

### **2017-6-003 Governing Authority Resolution**

It was moved by Mr. Miller, seconded by Pastor Delacruz, to approve the Governing Authority Resolution as follows:

#### GOVERNING AUTHORITY RESOLUTION

The Executive Director recommends that the Board approve the College Career Plus Resolution as presented in Exhibit F.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Reverend Miller, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.

### **DISCUSSION ITEMS**

The Board was updated on the following topics:

- Graduation
- Climate Data Exhibit G.
- HB 410 Truancy and Attendance
- CCIP/OIP
- Update on FTE Audit
- Sponsor Site Visit of School
- Meeting with Senator Cliff Hite/Robert Sprague
- Testimony with the Senate Finance Subcommittee on Primary and Secondary Education

## **SPONSOR UPDATE**

The Board was updated by the Sponsor's Community School Consultant, Sandy White, on the following topics:

- Improvement Plan
- Sponsor Evaluation Quality Practices
- Sponsor Evaluation Compliance Rubric Training
- Sponsor Evaluation Compliance Document
- Sponsor Annual Report to ODE Exhibit H.

## **EXECUTIVE DIRECTOR COMMENTS**

There were none

## **BOARD COMMENTS**

There were none

### **2017-6-004 Adjournment**

It was moved by Mr. Martin and seconded by Dr. Wannemacher to adjourn at 1:18 p.m.

Roll call: Ms. Bash, aye; Pastor Delacruz, aye; Ms. LaRocco, aye; Mr. Martin, aye; Reverend Miller, aye; Mr. Miller, aye; and Dr. Wannemacher, aye.

Ms. Bash declared the motion carried.