

February 5, 2015 Minutes

2015-2-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Dr. McIntosh, to approve the minutes of the regular meeting on December 4, 2014.

2015-2-002 Consent Items A-D

It was moved by Dr. McIntosh, seconded by Rev. Miller, to approve Consent Items A-D as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for December 2014 be accepted as presented in Exhibit A.

B. Findlay Digital Academy FY2015 Appropriation Update

The Treasurer recommends that the FY2015 Appropriation Update be accepted as presented in Exhibit B.

C. Student Grade Level Placement

The Executive Director recommends that students be placed in a grade level based on their entry year (cohort year) into 9th grade.

D. Policy IBB on Career Advising

The Executive Director recommends the adoption of Policy IBB on Career Advising.

2015-2-003 Adjournment

It was moved by Ms. Bash and seconded by Mr. Miller to adjourn at 2:20 p.m.

December 4, 2014 Minutes

2014-12-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Ms. Hamilton, to approve the minutes of the regular meeting on October 9, 2014.

2014-12-002 Consent Items A-F

It was moved by Ms. Bash, seconded by Dr. McIntosh to approve Consent Items A-F as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for October 2014 be accepted as presented in Exhibit A.

B. Emergency Management Plan

The Executive Director recommends that the Crisis Plan be renamed Emergency Management Plan as presented in Exhibit B.

C. Policy/Procedures Section G

The Executive Director recommends that the Findlay Digital Academy Board of Directors Policy/Procedures Section G be accepted as presented in Exhibit C.

D. 2015 Board Meeting Dates

The Executive Director recommends the 2015 Board Meeting Dates as presented in Exhibit D.

E. Open Board Position

The Executive Director recommends that Edie Wannemacher fill the open position on the board for 2015.

F. Ohio Public Schools Connectivity Grant for FY15

The Executive Director and Treasurer recommend that the Ohio Public Schools Connectivity Grant for FY15 appropriation be approved for \$1,800.

2014-12-003 Adjournment

It was moved by Mr. Miller and seconded by Ms. Bash to adjourn at 1:20 p.m.

October 9, 2014 Minutes

2014-10-001 Approval of Minutes

It was moved by Mr. Rossman, seconded by Mr. Miller, to approve the minutes of the regular meeting on August 7, 2014.

2014-10-002 Consent Items A-F

It was moved by Mr. Miller, seconded by Dr. McIntosh to approve Consent Items A-F as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for August 2014 be accepted as presented in Exhibit A.

B. Five Year Forecast

The Treasurer recommends that the Five Year Forecast be accepted as presented in Exhibit B.

C. Annual Report 2013-2014

The Executive Director recommends that the Annual Report 2013-2014 be accepted as presented in Exhibit C.

D. eSchool Plan for Providing Special Education & Related Services to Students with Disabilities

The Executive Director recommends that the eSchool Plan for Providing Special Education & Related Services to Students with Disabilities –FY 2015 be accepted as presented in Exhibit D.

E. Special Education Coordinator

The Executive Director recommends that the job description for Special Education Coordinator be accepted as presented in Exhibit E.

The Executive Director recommends that Lori Faeth be hired as the Special Education Coordinator for \$21.25 as a purchased service through Findlay City Schools.

F. Board of Directors Policy/Procedures

The Executive Director recommends that the Findlay Digital Academy Board of Directors Policy/Procedures Sections A, B, C, D, E, F be accepted as presented in Exhibit F.

2014-10-003 Adjournment

It was moved by Mr. Miller and seconded by Rev. Miller to adjourn at 1:45 p.m.

August 7, 2014 Minutes

2014-08-001 Approval of Minutes

It was moved by Ms. Hamilton, seconded by Ms. Bash to approve the minutes of the regular meeting on June 9, 2014.

2014-08-002 Consent Items A-C

It was moved by Mr. Miller, seconded by Dr. McIntosh to approve Consent Items A-C as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for June 2014 be accepted as presented in Exhibit A.

B. FY15 Permanent Appropriation Resolution

The Treasurer recommends that the Permanent Appropriation Resolution for FY15 be accepted as presented in Exhibit B.

C. Policy CJ – Public Records Access Policy

The Executive Director recommends that Policy CJ be accepted as presented in Exhibit C.

2014-08-003 Adjournment

It was moved by Mr. Martin and seconded by Ms. Hamilton to adjourn at 1:46 p.m.

June 9, 2014 Minutes

2014-06-001 Approval of Minutes

It was moved by Ms. Hamilton, seconded by Mr. Miller to approve the minutes of the regular meeting on April 7, 2014.

2014-06-002 Consent Items A-Q

It was moved by Mr. Martin, seconded by Dr. McIntosh to approve Consent Items A-Q as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for May 2014 be accepted as presented in Exhibit A.

B. FY14 Final Appropriations

The Treasurer recommends that the FY14 Final Appropriations be approved as presented in Exhibit B.

C. FY15 Temporary Appropriations Measure

The Treasurer recommends that the FY15 Temporary Appropriations Measure be approved as presented in Exhibit C.

D. Employment of Lead Instructional Coach

The Executive Director recommends the re-employment of Kim Opp as Lead Instructional Coach to be purchased through Findlay City Schools for \$30,000 for a 10-month contract effective August 4, 2014 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

E. Employment of Plato Mentor 1 of 2

The Executive Director recommends the re-employment of Barb Ebersole as Plato Mentor to be purchased through Findlay City Schools at \$22,000 for a 10-month contract effective August 4, 2014 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

F. Employment of Plato Mentor 2 of 2

The Executive Director recommends the re-employment of Tammy Boyce as Plato Mentor to be purchased through Findlay City Schools at \$22,000 for a 10-month contract effective August 4, 2014 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

G. Employment Testing Coordinator

The Executive Director recommends the re-employment of Wendy Farrow as Testing Coordinator be purchased through Findlay City Schools at \$22,000 for a 10-month contract effective August 4, 2014 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

H. Employment of Instructional Coaches

The Executive Director recommends the employment of Susan Busey, Lori Faeth, Rob Fox, Linda Huffman, Michael Janton, Gregg Lang, Deb Metzger, Tim Opp, Nancy Ruffing, David Vaas as Instructional Coaches to be purchase services through Findlay City Schools (current wage rate is \$21.25 per hour) on an as needed basis.

I. 2014-14 FDA Coordinator (Principal) Contract

The Executive Director recommends approval of the re-employment of Larry Grove as Coordinator/Principal for 2014-2015 at a salary of \$66,832 where all salary and benefits will be purchased through the Hancock County ESC.

J. 2014-15 FDA Executive Director (Superintendent) Contract

The President of the Board of Directors recommends approval of the re-employment of Sandy White as Executive Director/Superintendent for 2014-2015 at a salary of \$68,274 where all salary and benefits will be purchased through the Hancock County ESC.

K. 2014-15 EMIS & Data Coordinator Contract

The Executive Director recommends the re-employment of Chris Steiner as the EMIS & Data Coordinator to be purchased through the Hancock County ESC at a salary of \$30,000 effective August 1, 2014 through July 31, 2014. This is a \$2000 increase based on anticipated expansion of responsibilities and changes in EMIS.

L. Employment of Technology Coordinator

The Executive Director recommends the re-employment of John Markley as the technology coordinator at the rate of \$19.53 per hour on an as needed basis as hired through purchased service from Findlay City Schools.

M. Employment of Treasurer

The Board recommends the re-employment of Greg Spiess as FDA Treasurer at a salary of \$12,000 effective August 1, 2014 through July 31, 2015 as a one-year supplemental contract through the Hancock County ESC. This increase of \$3,000 is to align the salary more closely to the time involved and the responsibility factor.

N. 2014-15 Student & Parent Handbook

The Executive Director recommends the approval of the 2014-2015 Student and Parent Handbook in Exhibit D.

O. 2014-15 Staff Handbook

The Executive Director recommends the approval of the 2014-2015 Findlay Digital Academy Staff Handbook in Exhibit E.

P. School Resource Officer & Head of the Law Enforcement Unit

The Executive Director recommends the approval of appointing Larry Grove as the School Resource Officer and the Head of the Law Enforcement Unit.

Q. Northwest Ohio Computer Service Cooperative Computer Services Agreement

The Executive Director recommends the approval of the FY15 Northwest Ohio Area Computer Services Cooperative Services Agreement (Exhibit I).

2014-06-003 Adjournment

It was moved by Ms. Bash and seconded by Ms. Hamilton to adjourn at 8:52 a.m.

April 7, 2014 Minutes

2014-04-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Ms. Bash to approve the minutes of the regular meeting on February 6, 2014.

2014-04-002 Consent Items A-E

It was moved by Dr. McIntosh, seconded by Mr. Miller to approve Consent Items A-E as follows:

A. Monthly Financial Reports

The Treasurer recommends that the Monthly Financial Report for February 2014 be accepted as presented in Exhibit A.

B. Five Year Forecast

The Treasurer recommends the approval of the Five Year Forecast as shown in Exhibit B.

C. Graduation List

The Executive Director recommends that the 2014 Graduation List be accepted as presented in Exhibit C provided students meet the graduation requirements.

D. 2014-2015 Calendar

The Executive Director recommends the approval of the 2014-2015 Calendar as presented in Exhibit D.

E. Equipment Disposal

The Executive Director recommends the disposal of equipment as listed on Exhibit E.

2014-04-003 Adjournment

It was moved by Ms. Bash and seconded by Rev. Miller to adjourn at 1:58 p.m.

February 6, 2014 Minutes

2014-02-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Dr. McIntosh to approve the minutes of the regular meeting on December 5, 2013.

2014-02-002 Consent Items A-D

It was moved by Dr. McIntosh, seconded by Mr. Martin to approve Consent Items A-D as follows:

A. Monthly Financial Report

The Treasurer Recommends that the Monthly Financial Report for December 2013 be accepted and appropriations updated as presented in Exhibits C & D.

B. Acceptance of the Resignation of Chris Opp

The Executive Director recommends the acceptance of the resignation of Chris Opp effective January 30, 2014.

C. Hiring of an Instructional Coach

The Executive Director recommends the hiring of an Instructional Coach on an as need basis at a rate of \$21.25/hour for the remainder of the school year or until such time that the Executive Director deems the additional assistance is no longer needed.

D. Hiring of OGT Test Prep Coaches

The Executive Director recommends the hiring of Kim Fillhart, MaryBeth Kennedy-Mowrey, and Linda Darnall as OGT Test Prep coaches at the rate of \$21.25/hour. Coaches will not work more than 10 hours.

2014-02-003 Adjournment

It was moved by Mr. Martin, seconded by Mr. Rossman to adjourn at 1:47 pm.

January 9, 2014 Minutes (Special Meeting)

2014-01-01 Consent Items A-D

It was moved by Mr. Miller, seconded by Mr. Martin to approve Consent Items A-D as follows:

A. Acceptance of the Resignation of Lisa Hord

The Executive Director recommends the acceptance of the resignation of Lisa Hord. (Exhibit A)

B. Supplemental Income for Lisa Hord

The Executive Director recommends the hiring of Lisa Hord on an as need basis for the remainder of the school year or until such time that the Executive Director deems the additional assistance is no longer needed.

C. EMIS & Data Coordinator Findlay Digital Academy Job Description

The Executive Director recommends the approval of the EMIS & Data Coordinator Job Description as presented in Exhibit B.

D. Employment of Chris Cooperrider Steiner as the EMIS & Data Coordinator

The Executive Director recommends the hiring of Chris Cooperrider Steiner as the EMIS & Data Coordinator for Findlay Digital Academy. Mrs. Steiner will be hired through the Hancock County Educational Service Center.

2014-01-02 Adjournment

It was moved by Mr. Rossman, seconded by Ms. Bash to adjourn at 8:52 a.m.

December 5, 2013 Minutes

2013-12-01 Approval of Minutes

It was moved by Mr. Rossman and seconded by Mr. Miller to approve the minutes of the regular meeting of October 10, 2013.

2013-12-02 Consent Items A - B

It was moved by Mr. Miller and seconded by Mr. Martin to approve Consent Items A & B as follows:

A. Monthly Financial Reports

The Treasurer recommends that the Monthly Financial Report for October 2013 as presented in Exhibit A.

B. FDA 2014 Meeting Dates

2012-12-03 Adjournment

It was moved by Mr. Rossman and seconded by Mr. Miller to adjourn at 2:06 p.m.

October 10, 2013 Minutes

2013-10-001 New Board Member Approval

It was moved by Mr. Miller, seconded by Dr. McIntosh to approve Jeffrey Martin as a Findlay Digital Academy Board Member. Jeffrey Martin, the new Findlay Digital Academy Board Member, was sworn in and took the oath of office.

2013-10-002 Approval of Minutes

It was moved by Mr. Miller, seconded by Mr. Rossman to approve the minutes of the regular meeting on August 8, 2013.

2013-10-003 Consent Items A-M

It was moved by Mr. Miller, seconded by Dr. McIntosh to approve Consent Items A - J as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for September 2013 be accepted as presented in Exhibit A.

B. Increase in Appropriations

The Treasurer recommends the approval of the FY2014 FDA Appropriations Update as presented in Exhibit B.

C. Approval of Five-Year Forecast

The Treasurer recommends that the Five-Year Forecast be accepted as presented in Exhibit C.

D. 2012-2013 Annual Report

The Executive Director recommends the approval of the 2012-2013 Findlay Digital Academy Annual Report as presented in Exhibit D.

E. Staff Handbook

The Executive Director recommends the acceptance of the September 2013 revision of the FDA Staff Handbook as presented in Exhibit E.

F. Crisis Plan

The Executive Director recommends the approval of the revised Crisis Plan as presented in Exhibit F.

G. Supplemental Income for Lisa Hord

The Executive Director recommends that Lisa Hord receive \$21.25/hour for the hours worked beyond her normal schedule of 10Am-4PM Monday through Thursday.

H. Approval for FDA to Join the Millstream Career Tech Cooperative

Given that HB59 has assigned Findlay Digital Academy to the Millstream Cooperative for purposes of providing career technical education opportunities for our students, and given that Millstream's Advisory Council has accepted FDA as a full participating member beginning this school year, the Executive Director recommends the approval of FDA to join the Millstream Career Tech Cooperative effective the 2013-2014 school year as presented in Exhibit G.

I. Special Education Plan

The Executive Director recommends the acceptance of eSchool Plan for Providing Special Education and Related Services to Students with Disabilities – FY2014 as presented in Exhibit H.

J. AT&T Grant

The Executive Director recommends the acceptance of the AT&T Grant from the Community Foundation in the amount of \$7500 to be used to support our student college/career readiness program.

2013-10-004 Adjournment

It was moved by Mr. Rossman, seconded by Dr. McIntosh to adjourn at 2:16 pm.

August 8, 2013 Minutes

2013-08-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Ms. Bash to approve the minutes of the regular meeting on June 6, 2013.

2013-08-002 Consent Items A-C

It was moved by Dr. McIntosh, seconded by Ms. Bash to approve Consent Items A-C as follows:

A. Hiring of Jennifer McDaniel

The Executive Director recommends the hiring of Jennifer McDaniel as Instructional Coach at \$21.25/hr. for the 2013-2014 school year

B. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for June 2013 be accepted as presented in Exhibit A.

C. FY14 Permanent Appropriation Resolution

The Treasurer recommends that the FY14 Permanent Appropriation Resolution be approved as presented in Exhibit B.

2013-08-003 Adjournment

It was moved by Mr. Miller, seconded by Mr. Rossman to adjourn at 2:04 pm.

June 6, 2013

2013-06-001 Approval of Minutes

It was moved by Mr. Rossman, seconded by Ms. Smalley to approve the minutes of the regular meeting on April 4, 2013.

Roll call: Ms. Bash, aye; Mr. Miller, aye; Mr. Rossman, aye; Ms. Smalley, aye. Ms. Bash declared the motion carried.

2013-06-002 Consent Items A-M

It was moved by Mr. Miller, seconded by Mr. Rossman to approve Consent Items A-M as follows:

A. Monthly Financial Report

The Treasurer Recommends that the Monthly Financial Report for May 2013 be accepted as presented in Exhibit A.

B. FY13 Appropriations Amendment #1

The Treasurer recommends that the FY13 Appropriations Amendment #1 be approved as presented in Exhibit B.

C. FY14 Temporary Appropriations Measure

The Treasurer recommends that the FY14 Temporary Appropriations Measure be approved as presented in Exhibit C.

D. Employment of Lead Instructional Coach

The Executive Director recommends the re-employment of Kim Opp as Lead Instructional Coach to be purchased through the Findlay City Schools for \$30,000 for a 10-month contract effective August 5, 2013 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education. This is an increase of \$3,000 from last year.

E. Plato Mentor 1 of 2

The Executive Director recommends the re-employment of Barb Ebersole as Plato Mentor to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 5, 2013 (2 weeks before school starts, until 2 weeks after school ends) contingent upon approval of the Findlay City Board of Education.

F. Plato Mentor 2 of 2

The Executive Director recommends the re-employment of Tammy Boyce as Plato Mentor to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 5, 2013 (2 weeks before school starts, until 2 weeks after school ends) contingent upon approval of the Findlay City Board of Education.

G. Testing-OCIS Coordinator

The Executive Director recommends the re-employment of Wendy Farrow as Testing-OCIS Coordinator to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 5, 2013 (2 weeks before school starts, until 2 weeks after school ends) contingent upon approval of the Findlay City Board of Education.

H. 2013-14 FDA Coordinator (Principal) Contract

The Executive Director recommends approval of the re-employment of Larry Grove as FDA Coordinator for 2013-14 at a salary of \$66,832 where all salary and benefits will be purchased through the Hancock County ESC. This is an increase of \$10,973 primarily based on anticipated increase in hours due to new programs and state changes.

I. 2013-14 FDA Executive Director (Superintendent) Contract

The Executive Director recommends approval of the employment of Sandy White as Executive Director for 2013-14 at a salary of \$68,274 where all salary and benefits will be purchased through the Hancock County ESC. This is an increase of \$11,204 primarily based on anticipated increase in hours due to new programs and state changes.

J. 2013-14 EMIS & Data Coordinator Contract

The Executive Director recommends employment of Lisa Hord as the EMIS & Data Coordinator to be purchased through the Findlay City Schools at \$22,000 effective August 1, 2013 through July 31, 2014 at a salary of \$22,000 contingent upon approval of the Findlay City Board of Education.

K. Employment of Instructional Coaches

The Executive Director recommends the employment of Linda Huffman and David Vaas as Instructional Coaches to be purchased through the Findlay City Schools (current wage rate is \$21.25 per hour) on an as needed basis.

L. American History & Government Exams

The Executive Director recommends the approval of the American History and Government End of Course Exams Resolution as shown in Exhibit D.

M. Special Education Policy IJ

The Executive Director recommends the approval of the Special Education Policy IJ as presented in Exhibit E.

Roll call: Ms. Bash, aye; Mr. Miller, aye; Mr. Rossman, aye; Ms. Smalley, aye. Ms. Bash declared the motion carried.

2013-06-003 ADJOURNMENT

It was moved by Mr. Miller, seconded by Mr. Rossman to adjourn at 2:02 pm.

Roll call: Ms. Bash, aye; Mr. Miller, aye; Mr. Rossman, aye; Ms. Smalley, aye. Ms. Bash declared the motion carried.

April 4, 2013

2013-04-001 Approval of Minutes

It was moved by Ms. Hamilton, seconded by Ms. Bash to approve the minutes of the regular meeting on February 7, 2013.

Roll call: Ms. Bash, aye; Ms. Hamilton, aye; Rev. Miller, aye; Mr. Rossman, aye; Ms. Smalley, aye. President Wittwer declared the motion carried.

2013-04-002 Consent Items A-I

It was moved by Ms. Bash, seconded by Ms. Hamilton to approve Consent Items A-I as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for March 2013 be accepted as presented in Exhibit A.

B. Employment of Treasurer

The Board approves the employment of Greg Spiess as FDA Treasurer effective July 1, 2013 at a salary of \$9,110 as a one-year supplemental contract through the Hancock County ESC per Exhibit B. (Note: Original amount was to be \$9,210 but reduced to accommodate the ESC's present practice of paying Mr. Spiess' 1.45% employee share of Medicare so that the total cost to the FDA is still about the same).

C. Five Year Forecast

The Treasurer recommends the approval of the Five Year Forecast as shown in Exhibit C.

D. Graduation List

The Executive Director recommends that the 2013 Graduation List be accepted as presented in Exhibit D provided students meet the graduation requirements.

E. Evaluation of FDA Teachers Policy AN

The Executive Director recommends the approval of Policy AN for the Evaluation of Teachers Hired Directly by Findlay Digital as shown in Exhibit E. (Note: These are individuals hired on FDA agenda and employed via Findlay City Schools or Hancock ESC. These are NEITHER TRECA NOR PLATO employees.)

F. Evaluation of FDA Administrators Policy AO

The Executive Director recommends the approval of Policy AO for the Evaluation of Administrators Hired Directly by Findlay Digital as shown in Exhibit F. (Note: These are individuals hired on FDA agenda and employed via Findlay City Schools or Hancock ESC. These are NEITHER TRECA NOR PLATO employees.)

G. 2013 Sponsor Contract

The Executive Director recommends the approval of the Findlay Digital Academy Sponsor Contract with Findlay City Schools for 2013 as shown in Exhibit G.

H. 2013-14 Student Handbook

The Executive Director recommends approval of the 2013-14 Student Handbook as shown in Exhibit H.

I. Equipment Disposal

The Executive Director recommends approval to move equipment as shown in Exhibit I.

Roll call: Ms. Bash, aye; Ms. Hamilton, aye; Rev. Miller, aye; Mr. Rossman, aye; Ms. Smalley, aye. President Wittwer declared the motion carried

2013-04-003 ADJOURNMENT

It was moved by Ms. Bash, seconded by Ms. Hamilton to adjourn at 2:55 pm.

Roll call: Ms. Bash, aye; Ms. Hamilton, aye; Rev. Miller, aye; Mr. Rossman, aye; Ms. Smalley, aye. President Wittwer declared the motion carried

February 7, 2013

2013-02-001 Treasurer Interviews

It was moved by Mr. Miller, seconded by Ms. Bash to go into executive session at 12:01 pm to interview candidates for the FDA Treasurer position

2013-02-002 Approval of Minutes

It was moved by Dr. McIntosh, seconded by Mr. Miller to approve the minutes of the regular meeting on December 6, 2012.

2013-02-003 Consent Items A-C

It was moved by Mr. Miller, seconded by Ms. Bash to approve Consent Items A-C as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for January 2013 be accepted as presented in Exhibit A.

B. Employment of Instructional Coach

The Executive Director recommends the employment of Michael Janton as an instructional coach @ \$21.25 per hour to be paid through Findlay City Schools.

C. Crisis Plan

The Executive Director recommends the approval of the Findlay Digital Academy Crisis Plan as presented in Exhibit B.

December 6, 2012

2012-12-001 Approval Of Minutes

It was moved by Dr. McIntosh, seconded by Ms. Hamilton to approve the minutes of the regular meeting on October 4, 2012.

2012-12-002 Consent Items A-D

It was moved by Mr. Miller, seconded by Mr. Rossman to approve Consent Items A-D as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for November 2012 be accepted as presented in Exhibit A.

A. Disposal of Equipment

The Executive Director recommends the disposal of equipment as shown in Exhibit B.

C. Lease of Office Space

The Executive Director recommends that the Board grant her the authority to pursue and sign a lease for office space in the TLB Building on the first floor as outlined in Exhibit C.

D. 2013-14 School Calendar

The Executive Director recommends the approval of the 2013-14 School Calendar as presented in Exhibit D.

2012-12-003 ADJOURNMENT

It was moved by Mr. Miller, seconded by Ms. Bash to adjourn at 2:20 p.m.

October 4, 2012

2012-10-001 Approval Of Minutes

It was moved by Mr. Miller, seconded by Mr. Rossman to approve the minutes of the regular meeting on August 16, 2012.

2012-010-002 Consent Items A-E

It was moved by Ms. Bash, seconded by Mr. Miller to approve Consent Items A-E as follows

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for September 2012 be accepted as presented in Exhibit A.

B. Five-Year Forecast

The Treasurer recommends that the Five-Year Forecast be approved as shown in Exhibit B.

C. Special Education Plan

The Executive Director recommends that the Special Education Plan be approved as shown in Exhibit C.

D. School Admission Policy JD

The Executive Director recommends that policy JD about School Admission be approved as shown in Exhibit D.

E. Promotion and Retention of Students Policy IW

The Executive Director recommends that policy IW about Promotion and Retention of Students be approved as shown in Exhibit E.

2012-10-003 ADJOURNMENT

It was moved by Mr. Rossman, seconded by Ms. Bash to adjourn at 1:50 p.m.

August 16, 2012

2012-08-001 Approval Of Minutes

It was moved by Mr. Rossman, seconded by Mr. Miller to approve the minutes of the regular meeting on June 5, 2012

2012-08-002 Consent Items A-E

It was moved by Mr. Miller, seconded by Rev. Miller to approve Consent Items A-E as follows:

B. Monthly Financial Report

C. **The Treasurer recommends that the Monthly Financial Report for July 2012 be accepted as presented in Exhibit A.**

D. B. FY13 Permanent Appropriations

The Treasurer recommends that the FY13 Permanent Appropriations be approved as shown in Exhibit B.

C. Records Commission

The Treasurer recommends that the Findlay City Schools Records Commission be designated to also serve as the Records Commission for the Findlay Digital Academy. All FDA records will be approved for disposal by the Records Commission using the same retention schedule and process as that is used by Findlay City Schools as shown in Exhibit C.

D. Employment of Instructional Coach

The Executive Director recommends the employment of Lisa Hord as instructional coach at \$21.25 per hour to be paid through Findlay City Schools.

E. Employment of OGT Test Prep Instructors

The Executive Director recommends the employment of Tim Opp, Sr., Mary Beth Kennedy-Mowry, Ryan Headley, and Tony Nugeness at \$21.25 per hour as OGT test prep instructors in October 2012 and March 2013 to be paid through Findlay City Schools.

2012-08-003 ADJOURNMENT

It was moved by Mr. Rossman, seconded by Mr. Miller to adjourn at 5:30 p.m

June 5, 2012

2012-06-001 Approval Of Minutes

It was moved by Mr. Miller, seconded by Rev. Miller to approve the minutes of the regular meeting on April 11, 2012

2012-06-002 Sandy White Recognition

It was moved by Mr. Miller, seconded by Rev. Miller to commend Sandy White for organizing an extraordinary commencement ceremony

2012-06-003 Consent Items A-K

It was moved by Ms. Bash, seconded by Mr. Miller to approve Consent Items A-K as follows:

E. A. Monthly Financial Report

F. The Treasurer recommends that the Monthly Financial Report for April 2012 be accepted as presented in Exhibit A.

B. 2012-13 Student Handbook

Executive Director White recommends that the 2012-13 Student Handbook be accepted as presented in Exhibit B.

C. Creation of Testing-OCIS Coordinator Position

The Executive Director recommends approval to establish a Testing-OCIS Coordinator position at \$22,000 for 40 weeks of service as presented in Exhibit C.

D. Creation of Tech Aide Position

The Executive Director recommends approval to establish a Tech Aide position at \$12.33 per hour as presented in Exhibit D. This position's rate will be directly tied to FCS's Tech Aide (No Degree) rate and be entitled to the same experience increases.

E. Employment of Lead Instructional Coach

The Executive Director recommends the re-employment of Kim Opp as Lead Instructional Coach to be purchased through the Findlay City Schools for \$27,000 for a 10-month contract effective August 9, 2012 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

F. Plato Mentor 1 of 2

The Executive Director recommends the re-employment of Barb Ebersole as Plato Mentor to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 9, 2012 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

G. Plato Mentor 2 of 2

The Executive Director recommends the re-employment of Tammy Boyce as Plato Mentor to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 9, 2012 (2 weeks before school starts, until 2 weeks after school ends) to include 40 weeks of service, contingent upon approval of the Findlay City Board of Education.

H. 2012-13 Treasurer Contract

The Executive Director recommends employment of Mike Barnhart as Findlay Digital Academy Treasurer at \$9,210 for the 2012-13 through the Findlay City schools contingent upon approval of the Findlay City Board of Education.

I. 2012-13 FDA Coordinator (Principal) Contract

The Executive Director recommends approval of the re-employment of Larry Grove as FDA Coordinator for 2012-13 at a salary of \$55,859 where all salary and benefits will be purchased through Hancock County ESC.

J. 2012-13 FDA Executive Director (Superintendent) Contract

The Executive Director recommends approval of the employment of Sandy White as Executive Director for 2012-13 at a salary of \$57,373 where all salary and benefits will be purchased through Hancock County ESC.

K. Apple Training Payment

The Executive Director recommends the approval for payment to Tammy Boyce for Apple Training that is an extension of her contracted year at a rate of \$21.25 per hour as paid via FCS payroll.

2012-06-004 Hiring of Tech Aide

It was moved by Mr. Miller, seconded by Ms. Bash to hire John Markley as a tech aide contingent upon approval of the Findlay City Board of Education.

2012-06-005 Hiring of Testing-OCIS Coordinator

It was moved by Ms. Bash, seconded by Mr. Miller to hire Wendy Farrow as Testing-OCIS Coordinator for 2012-13 at \$22,000 effective August 9, 2012 contingent upon approval of the Findlay City Board of Education.

2012-06-006 ADJOURNMENT

It was moved by Mr. Rossman, seconded by Mr. Miller to adjourn at 1:33 p.m.

April 11, 2012

2012-04-001 Approval Of Minutes

It was moved by Ms. Hamilton, seconded by Ms. Bash to approve the minutes of the regular meeting on February 2, 2012.

2012-04-002 Consent Items A-I

It was moved by Mr. Miller, seconded by Dr. McIntosh to approve Consent Items A-I as follows:

G. A. Monthly Financial Report

H. The Treasurer recommends that the Monthly Financial Report for March 2012 be accepted as presented in Exhibit A.

I. B. Five-Year Forecast

The Treasurer recommends that the Five-Year Forecast be accepted as presented in Exhibit B.

C. Ohio Core Opt-Out Letter

The Executive Director recommends that the Ohio Core graduation requirements Opt-Out letter be approved as presented in Exhibit C.

D. Ohio Improvement Process

The Executive Director recommends that the Ohio Improvement Process be approved as presented in Exhibit D.

E. Graduation List

The Executive Director recommends that the 2012 Graduation List be accepted as presented in Exhibit E, provided students meet the graduation requirements.

F. Hiring of Aide

The Executive Director recommends the hiring of Chris Opp as an educational aide effective April 23, 2012 at a rate of \$12.23 per hour to be paid through Findlay City Schools payroll and subsequently billed back to FDA.

G. Donation of FDA Scanners

The Executive Director recommends the donation of scanners to the Findlay City Schools Findlay First Edition garage sale. (NOTE: Per policy DO, "The Executive Director is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties or by proper waste removal." The scanners are no longer of use to FDA and are valued at less than \$20.00 each.)

H. Lois Armeni 2011-12 Contract Clarification/Addendum

The Executive Director recommends approval of the addendum to Lois Armeni's 2011-12 contract as presented in Exhibit F.

I. 2012-13 EMIS & Data Coordinator Contract

The Executive Director recommends the Findlay Digital Academy contract with the Hancock County ESC for the employment of Lois Armeni as the EMIS & Data Coordinator effective August 1, 2012 through July 31, 2013 at a salary of \$24,752. (NOTE: The salary increase represents additional days and a step increase which is similar to what FCS employees will be granted for 2012-13.)

2012-04-003 ADJOURNMENT

It was moved by Mr. Miller, seconded by Rev. Miller to adjourn at 2:12 p.m

February 2, 2012

2012-02-001 Approval Of Minutes

It was moved by Mr. Miller, seconded by Ms. Bash to approve the minutes of the regular meeting on December 7, 2011.

2012-02-002 Consent Items A-B

It was moved by Ms. Hamilton, seconded by Rev. Miller to approve Consent Items A-B as follows:

A. Monthly Financial Report

J. The Treasurer recommends that the Monthly Financial Report for December 2011 be accepted as presented in Exhibit A.

B. 2012-13 School Calendar

The Executive Director recommends that the 2012-13 School Calendar be approved as presented in Exhibit B.

2012-02-003 ADJOURNMENT

It was moved by Ms. Hamilton, seconded by Mr. Miller to adjourn at 2:10 p.m.

December 7, 2011

2011-12-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Ms. Bash to approve the minutes of the regular meeting on October 6, 2011.

2011-12-002 Consent Items A-G

It was moved by Dr. McIntosh, seconded by Mr. Miller to approve Consent Items A-G as follows:

K. A. Monthly Financial Report

L. The Treasurer recommends that the Monthly Financial Report for October 2011 be accepted as presented in Exhibit A.

B. Computer Disposal Lists

The Treasurer recommends that the computers be removed from the inventory list as presented in Exhibit B.

C. Parent Compact

The Executive Director recommends the Parent Compact be approved as presented in Exhibit C.

D. Parent Involvement in Education Policy IM

The Executive Director recommends the Policy IM regarding Parent Involvement in Education be approved as presented in Exhibit D.

E. OGT Contract

The Executive Director recommends the OGT Contract be approved as presented in Exhibit E.

F. Establishment of Unpaid Fee Fund (019-9533)

The Treasurer recommends the creation of fund 019-9533 be approved as presented in Exhibit F. Donations received will then be used to help offset unpaid fees of FDA students based on select criteria.

G. Homeless Student Enrollment Dispute Procedure AM

The Executive Director recommends the Enrollment Dispute Procedure for Homeless Students, Procedure AM be approved as presented in Exhibit G.

2011-12-003 Executive Session

M.

N. **It was moved by Mr. Miller, seconded by Ms. Bash to go into executive session at 2:47 p.m. to discuss employment and compensation of personnel.**

2011-12-004 Coordinator and Executive Director Salaries

It was moved by Mr. Miller, seconded by Ms. McIntosh to increase Mr. Grove and Mrs. White's annual salary for the 2011-12 school year effective January 1, 2012 to \$55,556 and \$57,070 respectively.

2011-12-005 ADJOURNMENT

It was moved by Mr. Miller, seconded by Ms. McIntosh to adjourn at 3:12 p.m.

October 6, 2011

2011-10-001 Approval Of Minutes

It was moved by Mr. Miller, seconded by Mr. Rossman to approve the minutes of the regular meeting on August 4, 2011.

2011-10-002 Consent Items C-G

It was moved by Ms. Bash, seconded by Mr. Miller to approve Consent Items C-G as follows:

O. A. Monthly Financial Report

P. **The Treasurer recommends that the Monthly Financial Report for August 2011 be accepted as presented in Exhibit C.**

Q. B. Five-Year Forecast

The Treasurer recommends that the Five-Year Forecast be approved as presented in Exhibit D.

R.

S.

T. C. 2010-2011 Annual Report

The Executive Director recommends that the 2010-2011 Annual Report be approved as presented in Exhibit E.

U. D. 2011-2012 Student Handbook

The Executive Director recommends the 2011-2012 Student Handbook be approved as presented in Exhibit F.

E. FDA 2011-2012 Special Education Report

The Executive Director recommends the FDA 2011-2012 Special Education Report be approved as presented in Exhibit G.

2011-10-003 ADJOURNMENT

It was moved by Ms. Bash, seconded by Mr. Miller to adjourn at 2:30 p.m.

August 4, 2011

2011-08-001 Approval Of Minutes

It was moved by Mr. Miller, seconded by Ms. Hamilton to approve the minutes of the regular meeting on June 2, 2011.

2011-08-002 Consent Items A-B

It was moved by Dr. McIntosh, seconded by Ms. Bash to approve Consent Items A-B as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for June 2011 be accepted as presented in Exhibit A.

B. FY12 Permanent Appropriations Measure

The Treasurer recommends that the FY12 Permanent Appropriations Measure be approved as presented in Exhibit B.

2011-08-003 ADJOURNMENT

It was moved by Mr. Rossman, seconded by Mr. Miller to adjourn at 1:41 p.m.

JUNE 2, 2011

2011-06-001 Approval Of Minutes

It was moved by Ms. Bash, seconded by Mr. Miller to approve the minutes of the regular meeting on April 7, 2011.

2011-06-002 Consent Items A-K

It was moved by Mr. Miller, seconded by Ms. Bash to approve Consent Items A-K as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for April 2011 be accepted as presented in Exhibit A.

B. FY11 Appropriations Amendment #2

The Treasurer recommends that the FY11 Appropriations Amendment #2 be approved as presented in Exhibit D.

C. FY12 Temporary Appropriations Measure

The Treasurer recommends that the FY12 Temporary Appropriations Measure be approved as presented in Exhibit B.

D. Employment of Lead Instructional Coach

The Executive Director recommends the re-employment of Kim Opp as Lead Instructional Coach to be purchased through the Findlay City Schools for \$25,000 for a 10-month contract effective August 8, 2011 (2 weeks before school starts, until 2 weeks after school ends) contingent upon approval of the Findlay City Board of Education.

E. Plato Mentor 1 of 2

The Executive Director recommends the re-employment of Barb Ebersole as Plato Mentor to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 8, 2011 (2 weeks before school starts, until 2 weeks after school ends) contingent upon approval of the Findlay City Board of Education.

F. Plato Mentor 2 of 2

The Executive Director recommends the employment of Tammy Boyce as Plato Mentor to be purchased through the Findlay City Schools at \$22,000 for a 10-month contract effective August 8, 2011 (2 weeks before school starts, until 2 weeks after school ends) contingent upon approval of the Findlay City Board of Education.

G. 2011-12 Treasurer Contract

The Executive Director recommends approval of the employment of Mike Barnhart, Findlay Digital Academy Treasurer at \$9,029 for 2011-12 through the Findlay City Schools contingent upon approval of the Findlay City Board of Education.

H. 2011-12 FDA Coordinator (Principal) Contract

The Executive Director recommends approval of the re-employment of Larry Grove as FDA Coordinator for 2011-12 at a salary of \$46,297 where all salary and benefits will be purchased through the Hancock County ESC.

I. 2011-12 FDA Executive Director (Superintendent) Contract

The Executive Director recommends approval of the employment of Sandy White as Executive Director for 2011-12 at a salary of \$47,558 where all salary and benefits will be purchased through the Hancock County ESC.

J. Employment of Instructional Coaches

The Executive Director recommends the employment of Susan Busey and Carolyn Clevenger as Instructional Coaches to be purchased through the Findlay City Schools (current wage rate is \$21.25 per hour) on an as needed basis.

K. 2011-12 Calendar

The Executive Director recommends approval of the 2011-12 calendar as shown in Exhibit C.

2011-06-003 Executive Session

It was moved by Mr. Miller, seconded by Ms. Bash to go into executive session at 1:35 p.m. to discuss the evaluation of personnel.

2011-06-004 ADJOURNMENT

APRIL 7, 2011

2011-04-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Ms. Hamilton to approve the minutes of the regular meeting on February 3, 2011.

2011-04-002 Consent Items A-J

It was moved by Ms. Hamilton, seconded by Dr. McIntosh to approve Consent Items A-J as follows:

A. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for February 2011 be accepted as presented in EXHIBIT A.

B. Five-Year Forecast

The Treasurer recommends that the Five-Year Forecast be approved as presented in EXHIBIT B.

C. EMIS & Data Coordinator Position

The Executive Director recommends the Findlay Digital Academy contract with the Hancock County ESC for the employment of Lois Armeni as the EMIS & Data Coordinator effective September 1, 2011 through August 31, 2012 at a salary of \$21,957.

D. Jury Duty, Sovereign Immunity, Sealed Records & Lead Abatement Resolution

The Executive Director recommends approval of the Jury Duty, Sovereign Immunity, Sealed Records & Lead Abatement Resolution as presented in EXHIBIT C.

E. Policy IX Graduation Requirements

The Executive Director recommends approval of Policy IX Graduation Requirements for Ohio Core and Financial Literacy as presented in EXHIBIT D.

F. Policy JD Enrollment

The Executive Director recommends approval of Policy JD Enrollment as presented in EXHIBIT E.

G. Policy JFF Asthma Medication

The Executive Director recommends approval of Policy JFF Asthma Medication as presented in EXHIBIT F.

H. Policy JGG Epinephrine Autoinjector

The Executive Director recommends approval of Policy JGG Epinephrine Autoinjector as presented in EXHIBIT G.

I. Policy JHH Peanut Products

The Executive Director recommends approval of Policy JHH Peanut Products as presented in EXHIBIT H.

J. Findlay Digital Academy Staff Handbook

The Executive Director recommends approval of the Findlay Digital Academy Staff Handbook as presented in EXHIBIT I.

Roll call: Ms. Hamilton, aye; Dr. McIntosh, aye; Mr. Miller, aye; Rev. Miller, aye; Mr. Rossman, aye. President Wittwer declared the motion carried.

2011-04-003 ADJOURNMENT

FEBRUARY 3, 2011

2011-02-001 Approval of Minutes

It was moved by Mr. Miller, seconded by Rev. Miller to approve the minutes of the regular meeting on December 2, 2010.

2011-02-002 Consent Items A-C

It was moved by Ms. Bash, seconded by Mr. Miller to approve Consent Items A-C as follows:

A. Monthly Financial Report

The Treasurer recommends that the monthly financial report for December 2010 be accepted as presented in EXHIBIT A.

B. FY2011 Appropriations Amendment #1

The Treasurer recommends that the 2011 Appropriation Amendment #1 be approved as presented in EXHIBIT B.

C. Superintendent Evaluation (aka Executive Director Evaluation)

The Executive Director recommends that the Superintendent Evaluation Form be approved for future use as presented in EXHIBIT C.

2011-02-003 ADJOURNMENT